

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY MARCH 14, 2024 – 6:00 PM  
GEORGETOWN CONFERENCE ROOM  
GEORGETOWN, SC**



**AGENDA**

- I. CALL TO ORDER AND PROOF OF QUORUM (6:00 PM)**
- II. READING AND APPROVAL OF MINUTES (6:00 PM – 6:10 PM)**
  - 1. Minutes from the Regular Meeting on February 08, 2024
  - 2. Minutes from the Budget Workshop Meeting on February 27, 2024
- III. NEW BUSINESS (6:10 PM – 6:50 PM)**
  - 1. Sampit Community Request to Speak
  - 2. Capital Project Sales Tax
  - 3. FY2024 Hydrant Replacement
  - 4. Bid Results: Vertical Pump Rehabilitation
  - 5. Bid Results: Elevated Storage Tank Coating and Repair
  - 6. Chemical Budget Increase
  - 7. Aerator Replacement and SCADA Integration
  - 8. Bid Results: Pawleys Island WWTP Air Line Repairs
  - 9. Waccamaw Neck WTP Filter Repair
  - 10. Bid Results: Pawleys Island WWTP Clarifier Rehabilitation
  - 11. Meter Replacement Proposal
  - 12. TD Bank Resolution
- IV. OLD BUSINESS (6:50 PM – 7:00 PM)**
  - 1. Waverly Sewer Project Assessment Roll Certification
- V. PROJECT PLANNING AND REVIEW (7:00 PM – 7:10 PM)**
  - 1. Capital Improvement Projects: Status Report
  - 2. Developer Projects: Status Report
- VI. EXECUTIVE DIRECTOR'S REPORT (7:10 PM – 7:15 PM)**
  - 1. January 2024 Financial Report
- VII. ADJOURN (7:15 PM)**

GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
THURSDAY FEBRUARY 08, 2024  
PAWLEYS ISLAND, SC

**Board Members Present:**

Leona Myers Miller, Chair  
John Sands, Vice Chair  
Comeletia Pyatt, Secretary  
Whitney Hills, Assistant Secretary  
Skip Corn, Member  
Steve Squires, Member

**Staff Present:**

Tommie Kennedy, Assistant Executive Director  
John Buck, Finance/Admin Services Director  
Michael Yip, Operations Director  
Amanda Gill, Engineering Manager  
Dorothy Small, HR Manager  
Carson White, HR Generalist/Exec. Assistant  
LaDain Port, Finance Manager

**Others Present: Members from the Sampit community (full list will be attached to these minutes).**

**I. CALL TO ORDER AND PROOF OF QUORUM**

The Georgetown County Water and Sewer District Board of Directors met in person on Thursday, February 08, 2024. The agenda was publicly posted at the District offices and was emailed to the *Coastal Observer*, the *Georgetown Times*, and *Sun News*. A quorum was verified, and the meeting was called into session by order of Chair, Leona Myers Miller promptly at 6:00 PM.

**II. READING AND APPROVAL OF MINUTES**

The minutes of the Board meeting held on January 11, 2024, were submitted for approval. There were no additions or corrections for the Board meeting held on January 11, 2024. Chair, Leona Myers Miller accepted a motion from Assistant Secretary, Whitney Hills duly seconded by Member, Steve Squires to approve the minutes. The motion carried unanimously.

**III. NEW BUSINESS**

1. Requested to Speak – Everett Carolina

County Council Member, Everett Carolina presented to the Board the Sampit Communities' need for public sewer. Two other members of the

Sampit community also spoke about their sewer concerns. Councilmen Everett Carolina spoke about the Capital Project Sales Tax and how the Sampit community sewer project could be submitted as a project if Georgetown County Water and Sewer District would sponsor it.

2. Alternator Rehabilitation for 500KW Generator – Bid Results

Operations Director, Michael Yip presented to the Board the bid results for a 500KW Generator repair. Mr. Yip explained that the generator is located near 72 Kent Road, Georgetown, SC 29440, and was damaged during Hurricane Ian. The 500KW generator provided emergency power for the pump station during power outages in the service area. The District solicited bids to provide all labor, materials, equipment, and transportation necessary to inspect, rebuild, and install one (1) alternator for a 500KW generator. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received two (2) bids on January 31, 2024, at 2:00 PM from Integrated Power Services (IPS) for \$34,996.00 and from Louis Allis, LLC for \$44,623.65. Staff recommended awarding the contract to Integrated Power Services (IPS) in the amount of \$34,996.00 with a 10% contingency of \$3,500.00 for a total of \$38,496.00 funded by the FY2024 Capital Repair and Replacement Fund. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Assistant Secretary, Whitney Hills to approve Staff's recommendation awarding the contract to Integrated Power Services (IPS) for \$38,496.00. The motion carried unanimously.

3. Bypass Pump Purchase and Rehabilitation

Operations Director, Michael Yip presented to the Board a purchase request for a 74HP Dri-prime, trailer-mounted bypass pump, and the repair of an existing bypass pump that has been out of service since the 1000-year flood in 2015. Mr. Yip explained the pumps will serve as an emergency bypass during major storms and assist in preventative maintenance and rehabilitation of pump stations. Bypass pumps are strategically placed throughout the District for use in water and wastewater treatment plants, wastewater collection systems, and during major storm events. Staff utilized Mersino Global Pump under the Florida Sheriff Association (FSA)'s Heavy Equipment Procurement Program to select a trailer-mounted diesel bypass pump and rehabilitate an existing pump that meets the specific

requirements for operations. Mr. Yip stated that the FSA's Heavy Equipment Procurement Program is a cooperative bid program in compliance with the District's procurement requirements that achieves competitive pricing for the bypass pump purchase. Staff recommended the purchase of a diesel bypass pump and rehabilitating an existing bypass pump through Mersino Global Pump for \$81,489.96. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt approving Staff's recommendation of purchasing a diesel bypass pump and rehabilitating an existing bypass pump through Mersino Global Pump for \$81,489.96. The motion carried unanimously.

#### **IV. OLD BUSINESS**

##### **1. Red Hill Engineering – Task Order Amendment**

Engineering Manager, Amanda Gill presented to the Board a request for additional funds of \$10,8000 for the Red Hill Water Tank and Interconnect project. Due to a design change for the interconnect route and easements, additional surveying was needed for crossing the Black Mingo Creek. Mrs. Gill explained that the document changes were needed for the elevated water storage tank. Staff recommended increasing the engineering costs by \$10,800 paid to AECOM for the design of the Red Hill Project and increasing the overall engineering budget for the project not to exceed \$469,040 to be funded through Water Impact Fees and reimbursed through the RIA/SCIIP grant or used as a local match. Without further discussion, Chair, Leona Myers Miller accepted a motion from Assistant Secretary, Whitney Hills duly seconded by Vice Chair, John Sands to approve Staff's recommendation to increase the engineering costs by \$10,800 paid to AECOM for the design of the Red Hill Project. The motion carried unanimously.

#### **V. PROJECT PLANNING AND REVIEW**

##### **1. Capital Improvement Projects: Status Report**

Engineering Manager, Amanda Gill reviewed the Capital Improvement Projects with the Board.

**1. Pump Station 304 Bypass / Re-Route (FY20)**

This project is to reduce the load on the sewer system along the Highway 17 Business corridor in Murrells Inlet. Staff will be selecting a route based on recommendations from Highfill Engineering's analysis of the system in 2015. Requests for Proposals (RFPs) will then be issued to the pre-qualified engineering firms for the design of the selected route. Engineering was awarded to Highfill Engineering. Staff is working with the Waccamaw Regional COG to submit an application for an EDA grant. The grant application has been submitted. Staff have received and reviewed Bidding Documents and waiting on an EDA funding decision before going out to bid. The District has been notified of the EDA grant approval for \$1.45 million and is working through grant paperwork and requirements before the project can go out to bid. Staff have received approval from EDA to go out for bids. Bids are due September 14<sup>th</sup> and will be presented in the October BOD meeting. The District received only one sealed bid on September 14<sup>th</sup>. Because of EDA requirements, the project will need to be re-bid. Staff will re-bid after January 1<sup>st</sup>. The Contract Agreement was signed. Staff issued the Notice to Proceed dated May 16, 2022. The line work and Pump Station rehab has been completed. The pump station and force main have been active since August 17<sup>th</sup> without issue. No Change.

**2. Raw Water Intake Solution – Design (FY20)**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. The engineer held a kickoff meeting with staff. Staff met with the Engineering staff on July 15<sup>th</sup>. The Engineer will be focusing on the Willbrook Canal Site for design. Staff have received 100% drawings and working on easement acquisition. Staff have received a verbal approval from Army Corps of Engineers to proceed. SCIIP funding for this project has been approved. The Canal dredging work is underway. No Change

**3. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers the 'Best Tasting Water in South Carolina' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. A Request for Proposals (RFP) was sent out to our pre-qualified engineering firms for design, permitting and construction management and are due back by August 3<sup>rd</sup>. The Task Order with WK Dickson has been signed. A kickoff meeting for the project design was held and design has begun. Staff have received the

PER from the engineer and has issued comments back. SCIIP funding for this project has been approved. The PER has been approved by DHEC. Staff received the 90% drawings and sent back comments. No change.

#### **4. Red Hill Water Improvements Project**

This project will model and study the necessary improvements needed in the Red Hill water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. Once this study is completed staff will review the data and propose improvements that will strengthen the system and allow the District to confidently serve the existing and new customers in the Red Hill Community. Staff has issued a Request for Proposal (RFP) for design, permitting and construction administration of an elevated storage tank and interconnection with the Carver's Bay System. The proposals are due back on August 3<sup>rd</sup>. A Task Order with AECOM was executed. Staff have begun the condemnation procedure with title opinions and appraisals which may take up to 8 weeks. SCIIP funding for this project has been approved. The surveyors started the last week of July. Staff received 90% drawings for review. Staff received 100% drawings. SCDOT, DHEC, and CZC Permitting has been submitted.

#### **5. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change.

#### **6. County Water Line Projects**

A total of 7 areas were approved by Georgetown County Council to install water lines for the communities. Staff have sent out material and bore bids for some of the areas, with bids due back on November 7th. Below are updates for each individual project area:

- a. Ports Hill – Construction has begun.
- b. Tomahawk – Materials received. Drawing 90% complete. Permitting submitted.
- c. Holland – Materials received.
- d. Old Pee Dee / North – Materials received. Drawings 20% complete.
- e. Nate / Sampit – Main line complete – connections can now be made.
- f. Johnson Rd

g. Old Pee Dee / Petersfield

**7. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a County funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings and the permitting process is ongoing. Some permits have been issued. No Change.

**8. Mingo Creek Academy Water Extension**

Mingo Creek Academy off Tara Hall Road in Red Hill has reached out to the District to assist with a water line extension project from Rose Hill Road to the school. The school and local grant money with the Bunnelle Foundation will be funding this extension. Drawings have been completed and permitting is being secured. There is an update in a separate memo regarding materials out to bid. Construction of the main line is complete and awaiting bac-t testing.

**9. Pawleys Island Manhole Frame and Cover Replacements**

This project includes the replacement of existing manhole frame and covers with standard sized prior to a paving project done by SCDOT in the Town of Pawleys Island. Construction has begun and is approximately 20% complete.

**2. Developer Projects: Status Report**

Engineering Manager, Amanda Gill updated the Board on various developer projects.

**1. Arrow Village**

Located off Jordan Landing Rd. in Murrells Inlet, this project consists of 4 single-family lots. Preliminary approval has been issued and 10% reservations have been paid. Construction Permits received from DHEC. No Change

Forfeit to the District	\$2,452.40
Refund from District	\$0

**2. Collins Creek PH 7**

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. No Change

Forfeit to the District	\$7,551.60
Refund from District	\$67,964.40

### **3. Northbrook**

Located off Turntable Rd in Murrells Inlet. The project consists of 57 single-family lots. Beezer Homes is the developer. The DRP package has been sent to DHEC. Construction Permits received from DHEC.

Forfeit to the District	\$16,006.20
Refund from District	\$124,966.80

### **4. Wachesaw Trail**

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single-family lots. Preliminary approval has been given for this project. Ready for construction of water and sewer.

Forfeit to the District	\$2,192.40
Refund from District	\$19,731.60

### **5. Brookgreen Gardens Conservatory**

Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given.

Forfeit to the District	\$0
Refund from District	\$0

### **6. Osprey Town Homes**

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 townhomes. SCDHEC Permits received.

Forfeit to the District	\$11,449.20
Refund from District	\$0

### **7. Marsh Point**

Located off Watson Way just before the South Causeway in Pawleys Island. The project consists of 14 single-family lots. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0



**8. Waccamaw Elementary School Baseball Fields**

Located on Waverly Road next to the Waccamaw Elementary School, in Pawleys Island. This project consists of baseball fields with concessions stands and bathrooms. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

**9. Petigru Place**

Located on Petigru Dr. between Waverly Rd. and Hwy 17. This project consists of 6 duplexes or 12 units. Preliminary approval has been issued for this project. No Change.

Forfeit to the District	\$0
Refund from District	\$0

**10. Peru Plantation West Phase 1B**

The project is located off North Fraser St. (Hwy 701), near the Black River. The project consists of 85 single-family lots. This was an old project that was never finished in 2007. A new owner has purchased it and is finishing the project in multiple phases. This is an area that we serve sewer only. Construction started. No Change.

Forfeit to the District	\$0
Refund from District	\$0

**11. Johnson Estates**

This project is located on Johnson Rd. between Brick Chimney Rd. and Browns Ferry. The project consists of 28 single-family lots. Preliminary Approval has been Given.

Forfeit to the District	\$0
Refund from District	\$0

**12. South Island Landing Phase 1**

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and

sewer service to this phase. The Master plan for this development will have some phases being served by the City and some being served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved.

Forfeit to the District	\$0
Refund from District	\$0

### **13. Regatta Townhomes**

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDHEC Permits received.

Forfeit to the District	\$11,349.60
Refund from District	\$0

### **14. Sweetgrass Townhomes**

Located off Petigru Dr. near Godfrey Rd. in Pawleys Island, this project consists of 46 townhomes and 4 single-family lots.

Forfeit to the District	\$0
Refund from District	\$0

### **15. Martin Luther King Estates**

Located off Petigru Dr. just south of Martin Luther King Rd in Pawleys Island. The project consists of 7 single-family lots.

Forfeit to the District	\$3,183.20
Refund from District	\$0

### **16. Sanderling Bay**

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots.

Forfeit to the District	\$8,091.20
Refund from District	\$0

TOTAL RESIDENTIAL EQUIVALENT UNITS:	480
UNITS IN WACCAMAW NECK:	304
UNITS IN WEST GEORGETOWN:	176

**V. EXECUTIVE DIRECTOR'S REPORT**

**1. December 2023 Financial Report**

Finance and Administration Services Director, John Buck pointed out various items of interest in the December 2023 financial report. The December 2023 financial report is attached and made a part of these minutes.

**VI. EXECUTIVE SESSION**

Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Assistant Secretary, Whitney Hills to leave the Regular Session and enter Executive Session to discuss updates on potential litigation at approximately 6:31 PM. The motion carried unanimously. Chair, Leona Myers Miller accepted a motion from Assistant Secretary, Whitney Hills duly seconded by Vice Chair, John Sands to leave the Executive Session and return to Regular Session at approximately 6:37 PM. The motion carried unanimously.

**IX. ADJOURN**

There being no further business, Chair, Leona Myers Miller accepted a motion from Assistant Secretary, Whitney Hills duly seconded by Vice Chair, John Sands to adjourn the meeting at approximately 6:58 PM. The motion carried unanimously.

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Comeletia Pyatt, Secretary

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Leona Myers Miller, Chair

GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUES and EXPENSES

AS OF 12-31-23

PERIOD  
6  
PAY PERIODS  
13

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 1,428,283.10	\$ 9,903,972.35
OPERATING EXPENSES	<u>1,308,961.14</u>	<u>9,228,447.88</u>
GAIN (LOSS)	<u>\$ 119,321.96</u>	<u>\$ 675,524.47</u>

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TOTAL REVENUES	\$ 1,724,199.33	\$ 11,676,077.07
TOTAL EXPENSES	<u>1,514,182.40</u>	<u>10,549,503.66</u>
GAIN (LOSS)	<u>\$ 210,016.93</u>	<u>\$ 1,126,573.41</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 12-31-23

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	296,047.16	323,566.26	2,745,981.45	2,790,494.60	-1.60%
Water Service Connection	22,468.00	20,631.00	189,060.00	157,122.00	20.33%
Meter Placement Charge	154.00	139.00	1,093.00	973.00	12.33%
Backflow Inspection Charge	9,543.28	6,992.56	56,831.72	41,503.89	36.93%
Water DECAP Charge	87,777.50	90,646.40	526,125.00	535,600.97	-1.77%
Other Operating Reimb.	129,406.65	17,098.56	159,489.96	63,354.58	151.74%
	545,396.59	459,073.78	3,678,581.13	3,589,049.04	2.49%
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	369,080.40	389,314.61	3,152,933.67	3,051,254.62	3.33%
Sewer Service Connection	0.00	0.00	0.00	3,345.00	n/a
Sewer Tap / Step Unit	0.00	0.00	60,388.26	9,749.86	519.38%
Sewer Service Inspection	824.00	1,470.00	10,630.00	11,368.00	-6.49%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	172,515.20	174,770.24	1,032,377.72	1,041,751.16	-0.90%
Other Operating Reimb.	4,101.42	6,347.71	39,132.81	39,451.73	-0.81%
	546,521.02	571,902.56	4,295,462.46	4,156,920.37	3.33%
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	181,738.23	173,757.97	1,088,875.18	1,041,033.53	4.60%
Service Charge	7,753.96	7,233.00	59,562.86	63,421.85	-6.08%
Reconnect Charge	3,388.00	6,399.00	24,259.00	37,473.00	-35.26%
Late Payment Processing	5,305.79	4,855.70	33,521.53	30,133.02	11.25%
Returned Check Fees	1,140.00	480.00	6,960.00	5,280.00	31.82%
	199,325.98	192,725.67	1,213,178.57	1,177,341.40	3.04%
<b>GENERAL ADMINISTRATION</b>					
Interest Income	12,375.29	(21,146.08)	253,787.53	49,384.47	413.90%
Discounts Earned	17.82	14.29	77.00	61.20	25.82%
Finance Charge	0.00	0.00	0.00	1,029.00	n/a
Unrealized Gain/Loss on Investments	85,214.72	22,363.44	298,669.26	(105,818.56)	-382.25%
Credit Card Charges	(12,905.48)	(11,224.48)	(81,673.41)	(70,538.93)	15.78%
Service Line Protection	25,703.00	19,984.00	150,136.00	114,990.00	30.56%
Miscellaneous Income	6,450.80	14,068.25	36,736.95	38,776.42	-5.26%
	116,856.15	24,059.42	657,733.33	27,883.60	2258.85%
<b>ENGINEERING</b>					
Engineering Income	20,183.36	17,270.65	59,016.86	38,652.80	52.68%
<b>TOTAL OPERATING REVENUES</b>	<b>1,428,283.10</b>	<b>1,265,032.08</b>	<b>9,903,972.35</b>	<b>8,989,847.21</b>	<b>10.17%</b>

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
RESTRICTED INCOME					
Availability Charge - Water	130,261.81	120,280.80	780,769.50	717,632.48	8.80%
Availability Charge - Sewer	136,530.75	116,402.39	817,205.53	703,680.12	16.13%
Water & Sewer Assessments	3,426.29	0.00	25,111.72	27,875.58	-9.91%
Interest Income	2,976.60	587.88	16,444.23	3,110.90	428.60%
Demand Charge - Water	10,381.28	11,051.04	61,695.44	59,344.60	3.96%
Demand Charge - Sewer	12,339.50	12,108.25	70,878.30	77,542.75	-8.59%
	295,916.23	260,430.36	1,772,104.72	1,589,186.43	11.51%
TOTAL REVENUES	1,724,199.33	1,525,462.44	11,676,077.07	10,579,033.64	10.37%

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 12-31-23

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	398,029.16	363,951.44	2,374,122.67	2,146,054.97	10.63%
Salaries & Wages - Overtime	12,222.59	6,019.38	74,063.84	65,383.44	13.28%
FICA Tax Expense	29,822.78	26,941.29	181,015.88	163,501.90	10.71%
Health Insurance	72,899.48	57,647.01	449,276.39	342,975.41	30.99%
Retirement	65,475.21	58,224.04	423,387.02	381,753.62	10.91%
Workman's Compensation	0.00	0.00	27,017.50	28,359.00	-4.73%
Other Payroll Expenses	12,264.74	10,736.90	76,138.44	66,962.16	13.70%
<b>TOTAL PERSONNEL SERVICES</b>	<b>590,713.96</b>	<b>523,520.06</b>	<b>3,605,021.74</b>	<b>3,194,990.50</b>	<b>12.83%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	384.85	553.84	3,431.00	3,599.98	-4.69%
Rents & Leases - Other Equip.	1,535.35	1,695.27	46,772.23	25,392.11	84.20%
Utilities	96,324.15	84,513.02	706,733.11	708,268.48	-0.22%
Sewer Service Charges	0.00	40,325.99	184,296.52	208,501.12	-11.61%
Telephone & Commun. Lines	11,444.76	12,140.46	69,306.58	67,286.80	3.00%
Insurance - Operations	27,616.40	42,362.21	165,632.00	127,545.79	29.86%
Professional Services - Legal	0.00	0.00	0.00	0.00	0.00%
Professional Services - Consultants	0.00	3,500.00	0.00	9,122.00	n/a
Professional Services - Other	4,846.80	81.50	35,964.97	52,531.41	-31.54%
Employee Uniforms	248.10	387.23	12,145.63	9,895.88	22.73%
Service & Maint. Contracts	45,537.52	51,910.26	472,368.59	488,279.43	-3.26%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>187,937.93</b>	<b>237,469.78</b>	<b>1,696,650.63</b>	<b>1,700,423.00</b>	<b>-0.22%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	16,179.80	29,469.79	106,664.62	118,758.80	-10.18%
Water Purchased for Resale	0.00	28,895.98	232,393.15	234,656.58	-0.96%
Auto Supplies	6,543.42	7,501.36	80,403.88	97,079.94	-17.18%
Printing & Office Supplies	4,994.43	3,273.04	33,534.45	31,884.51	5.17%
Lab Treatment Supplies & Mat.	13,874.29	49,617.11	599,419.06	434,899.72	37.83%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>41,591.94</b>	<b>118,757.28</b>	<b>1,052,415.16</b>	<b>917,279.55</b>	<b>14.73%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	1,758.41	8,172.43	23,510.39	24,647.96	-4.62%
Maint & Repair-Facilities	86,412.87	(301,325.30)	606,822.26	116,642.37	420.24%
Maint & Repair-Equipment	35,964.12	1,790.99	128,124.85	79,420.86	61.32%
Maint & Repair-Vehicles	10,669.20	3,011.67	86,263.64	75,098.92	14.87%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>134,804.60</b>	<b>(288,350.21)</b>	<b>844,721.14</b>	<b>295,810.11</b>	<b>185.56%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	80	77

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	292.00	283.36	11,665.98	659.42	1669.13%
Private Vehicle Expense	960.83	502.68	3,439.71	1,777.68	93.49%
Postage & Delivery	21,032.76	702.00	64,050.97	43,300.50	47.92%
Employee Training	291.04	451.48	16,975.69	7,352.24	130.89%
Memberships & Meetings	439.85	2,092.81	18,895.46	17,248.06	9.55%
Board Member Per Diem	500.00	395.00	4,834.00	2,885.00	67.56%
Prof. Books & Periodicals	0.00	0.00	0.00	924.74	n/a
Public Information	528.94	533.96	3,727.47	3,820.89	-2.44%
Miscellaneous Expenses	5,283.46	13,973.45	13,548.41	21,523.93	-37.05%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>29,328.88</b>	<b>18,934.74</b>	<b>137,137.69</b>	<b>99,492.46</b>	<b>37.84%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	0.00	0.00	61,942.00	26,957.00	129.78%
Operational & Constr. Equip.	430.92	5,135.00	12,271.13	6,013.12	104.07%
Furniture & Fixtures	0.00	103.09	(2,593.04)	9,306.17	-127.86%
Construction Material	63,860.21	7,509.51	262,378.71	87,426.08	200.11%
District Labor Capitalized	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>64,291.13</b>	<b>12,747.60</b>	<b>333,998.80</b>	<b>129,702.37</b>	<b>157.51%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	260,292.70	265,416.64	1,558,502.72	1,577,352.13	-1.20%
Bad Debts	0.00	0.00	0.00	169.91	n/a
Miscellaneous Other	0.00	0.00	0.00	(18,435.00)	n/a
<b>TOTAL MISCELLANEOUS</b>	<b>260,292.70</b>	<b>265,416.64</b>	<b>1,558,502.72</b>	<b>1,559,087.04</b>	<b>-0.04%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,308,961.14</b>	<b>888,495.89</b>	<b>9,228,447.88</b>	<b>7,896,785.03</b>	<b>16.86%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	221,421.26	224,710.14	1,418,255.78	1,321,469.97	7.32%
Transfers from Impact Fee Funds	(16,200.00)	(16,200.00)	(97,200.00)	(97,943.00)	-0.76%
<b>TOTAL DEBT SERVICE</b>	<b>205,221.26</b>	<b>208,510.14</b>	<b>1,321,055.78</b>	<b>1,223,526.97</b>	<b>7.97%</b>
<b>TOTAL EXPENSES</b>	<b>1,514,182.40</b>	<b>1,097,006.03</b>	<b>10,549,503.66</b>	<b>9,120,312.00</b>	<b>15.67%</b>



GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL REVENUE  
FOR PERIOD ENDING 12-31-23

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	2,745,981.45	2,662,500.00	83,481.45	3.14%
Water Service Connection	189,060.00	152,500.00	36,560.00	23.97%
Meter Placement Charge	1,093.00	2,000.00	(907.00)	-45.35%
Backflow Inspection Charge	56,831.72	46,000.00	10,831.72	23.55%
Water DECAP Charge	526,125.00	516,250.00	9,875.00	1.91%
Other Operating Reimb.	159,489.96	55,000.00	104,489.96	189.98%
	3,678,581.13	3,434,250.00	244,331.13	7.11%
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	3,152,933.67	3,097,500.00	55,433.67	1.79%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	60,388.26	30,000.00	30,388.26	101.29%
Sewer Service Inspection	10,630.00	13,500.00	(2,870.00)	-21.26%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	1,032,377.72	1,027,760.00	4,617.72	0.45%
Other Operating Reimb.	39,132.81	40,000.00	(867.19)	-2.17%
	4,295,462.46	4,208,760.00	86,702.46	2.06%
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	1,088,875.18	1,050,000.00	38,875.18	3.70%
Service Charge	59,562.86	66,500.00	(6,937.14)	-10.43%
Reconnect Charge	24,259.00	41,000.00	(16,741.00)	-40.83%
Late Payment Processing	33,521.53	27,500.00	6,021.53	21.90%
Returned Check Fees	6,960.00	4,000.00	2,960.00	74.00%
	1,213,178.57	1,189,000.00	24,178.57	2.03%
<b>GENERAL ADMINISTRATION</b>				
Interest Income	253,787.53	255,711.50	(1,923.97)	-0.75%
Discounts Earned	77.00	500.00	(423.00)	-84.60%
Finance Charge	0.00	250.00	(250.00)	n/a
Unrealized Gain/Loss on Investments	298,669.26	0.00	298,669.26	n/a
Credit Card Charges	(81,673.41)	(72,500.00)	(9,173.41)	12.65%
Service Line Protection	150,136.00	117,000.00	33,136.00	28.32%
Miscellaneous Income	36,736.95	56,500.00	(19,763.05)	-34.98%
	657,733.33	357,461.50	300,271.83	84.00%
<b>ENGINEERING</b>				
Engineering Income	59,016.86	46,000.00	13,016.86	28.30%
<b>TOTAL OPERATING REVENUES</b>	<u>9,903,972.35</u>	<u>9,235,471.50</u>	<u>668,500.85</u>	<u>7.24%</u>

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
RESTRICTED INCOME				
Availability Charge - Water	780,769.50	766,115.00	14,654.50	1.91%
Availability Charge - Sewer	817,205.53	749,556.00	67,649.53	9.03%
Water & Sewer Assessments	25,111.72	200,000.00	(174,888.28)	-87.44%
Interest Income	16,444.23	2,500.00	13,944.23	557.77%
Demand Charge - Water	61,695.44	60,000.00	1,695.44	2.83%
Demand Charge - Sewer	70,878.30	77,500.00	(6,621.70)	-8.54%
	1,772,104.72	1,855,671.00	(83,566.28)	-4.50%
TOTAL REVENUES	11,676,077.07	11,091,142.50	584,934.57	5.27%

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL EXPENSES  
FOR PERIOD ENDING 12-31-23

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
PERSONNEL SERVICES				
Salaries & Wages - Regular	2,374,122.67	2,486,902.50	112,779.83	4.53%
Salaries & Wages - Overtime	74,063.84	67,500.00	(6,563.84)	-9.72%
FICA Tax Expense	181,015.88	197,333.50	16,317.62	8.27%
Health Insurance	449,276.39	544,166.00	94,889.61	17.44%
Retirement	423,387.02	445,156.50	21,769.48	4.89%
Workman's Compensation	27,017.50	31,500.00	4,482.50	14.23%
Other Payroll Expenses	76,138.44	111,130.00	34,991.56	31.49%
TOTAL PERSONNEL SERVICES	3,605,021.74	3,883,688.50	278,666.76	7.18%
CONTRACTUAL SERVICES				
Rents & Leases - Vehicles	3,431.00	3,600.00	169.00	4.69%
Rents & Leases - Other Equip.	46,772.23	26,046.00	(20,726.23)	-79.58%
Utilities	706,733.11	736,460.50	29,727.39	4.04%
Sewer Service Charges	184,296.52	332,549.50	148,252.98	44.58%
Telephone & Commun. Lines	69,306.58	88,850.00	19,543.42	22.00%
Insurance - Operations	165,632.00	157,500.00	(8,132.00)	-5.16%
Professional Services - Legal	0.00	5,000.00	5,000.00	n/a
Professional Services - Consultants	0.00	0.00	0.00	0.00%
Professional Services - Other	35,964.97	41,812.50	5,847.53	13.99%
Employee Uniforms	12,145.63	11,367.50	(778.13)	-6.85%
Service & Maint. Contracts	472,368.59	521,593.50	49,224.91	9.44%
TOTAL CONTRACTUAL SERVICES	1,696,650.63	1,924,779.50	228,128.87	11.85%
SUPPLIES and MATERIALS				
Operating Supplies & Material	106,664.62	93,634.00	(13,030.62)	-13.92%
Water Purchased for Resale	232,393.15	221,742.00	(10,651.15)	-4.80%
Auto Supplies	80,403.88	122,712.50	42,308.62	34.48%
Printing & Office Supplies	33,534.45	31,338.50	(2,195.95)	-7.01%
Lab Treatment Supplies & Mat.	599,419.06	490,332.50	(109,086.56)	-22.25%
TOTAL SUPPLIES and MATERIALS	1,052,415.16	959,759.50	(92,655.66)	-9.65%
MAINTENANCE and REPAIR				
Maint & Repair-Bldgs & Ground	23,510.39	42,650.00	19,139.61	44.88%
Maint & Repair-Facilities	606,822.26	573,247.00	(33,575.26)	-5.86%
Maint & Repair-Equipment	128,124.85	61,020.00	(67,104.85)	-109.97%
Maint & Repair-Vehicles	86,263.64	72,664.00	(13,599.64)	-18.72%
TOTAL MAINTENANCE and REPAIR	844,721.14	749,581.00	(95,140.14)	-12.69%

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
BUSINESS and TRAVEL EXPENSE				
Travel Expense	11,665.98	14,900.00	3,234.02	21.70%
Private Vehicle Expense	3,439.71	3,619.00	179.29	4.95%
Postage & Delivery	64,050.97	54,318.50	(9,732.47)	-17.92%
Employee Training	16,975.69	25,525.00	8,549.31	33.49%
Memberships & Meetings	18,895.46	17,116.50	(1,778.96)	-10.39%
Board Member Per Diem	4,834.00	5,000.00	166.00	3.32%
Prof. Books & Periodicals	0.00	1,550.00	1,550.00	n/a
Public Information	3,727.47	6,150.00	2,422.53	39.39%
Miscellaneous Expenses	13,548.41	26,495.00	12,946.59	48.86%
TOTAL BUSINESS and TRAVEL EXPENSE	137,137.69	154,674.00	17,536.31	11.34%
CAPITAL OUTLAY				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	61,942.00	150,000.00	88,058.00	58.71%
Operational & Constr. Equip.	12,271.13	134,377.50	122,106.37	90.87%
Furniture & Fixtures	(2,593.04)	20,300.00	22,893.04	112.77%
Construction Material	262,378.71	95,000.00	(167,378.71)	-176.19%
District Labor Capitalized	0.00	0.00	0.00	0.00%
TOTAL CAPITAL OUTLAY	333,998.80	399,677.50	65,678.70	16.43%
MISCELLANEOUS				
Contingency	0.00	148,500.00	148,500.00	n/a
Deprec. & Capital Replacement	1,558,502.72	1,544,010.00	(14,492.72)	-0.94%
Bad Debts	0.00	2,500.00	2,500.00	n/a
Miscellaneous Other	0.00	0.00	0.00	0.00%
TOTAL MISCELLANEOUS	1,558,502.72	1,695,010.00	136,507.28	8.05%
TOTAL OPERATING EXPENSES	9,228,447.88	9,767,170.00	538,722.12	5.52%
DEBT SERVICE				
Bond & Interest Payments	1,418,255.78	1,421,173.00	2,917.22	0.21%
Transfers from Impact Fee Funds	(97,200.00)	(97,200.00)	0.00	0.00%
TOTAL DEBT SERVICE	1,321,055.78	1,323,973.00	2,917.22	0.22%
TOTAL EXPENSES	10,549,503.66	11,091,143.00	541,639.34	4.88%

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	11/30/2023	12/31/2023
NON-RESTRICTED ACCOUNTS		
Operation & Maintenance Account	6,354,567.83	6,732,762.75
Customer Deposits	394,606.73	391,015.73
Cash on Hand	2,100.00	2,100.00
TOTAL NON-RESTRICTED	6,751,274.56	7,125,878.48
RESTRICTED ACCOUNTS		
Plantersville Sewer Assessments	70,028.19	62,102.16
South Causeway Sewer Assessments	433,064.29	421,407.46
North Causeway Sewer Assessments	143,243.45	140,678.12
Apache Water Assessments	23,644.16	24,422.43
Brock Road Sewer Assessments	(7,572.56)	(7,572.56)
Pleasant Hill Water Assessments	609,419.97	600,588.25
Beaumont Drive Water Assessments	78,834.16	78,991.06
Cherokee Drive Water Assessments	61,633.18	61,755.84
Commanche Assessments	8,476.12	8,492.99
Pawleys S. Comm. Sewer Assessments	37,125.13	37,199.02
M.L. King Sewer Assessments	64,215.74	62,965.22
2015 Refund Bond & Int. Redempt. Fund	807,190.36	937,500.26
1989 & 98 Refund Bond & Int. Redemp.	234,489.74	263,894.10
2011A SRF Bond & Int. Redemp. Fund	66,032.90	24,217.08
2011B SRF Bond & Int. Redemp. Fund	37,781.15	14,753.38
2020 SRF Bond & Int. Redemp. Fund	18,304.95	34,504.95
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	5,393,040.42	5,588,470.31
Contingency Fund	1,030,000.33	1,110,000.00
Utilities Relocation Fund	1,000,000.00	1,000,000.00
Rural Line Extension Fund	500,000.00	500,000.00
Reservation Fees	(6,226.20)	(6,226.20)
Good Neighbor Contributions	40,063.19	40,548.16
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	1,813,843.38	1,787,479.81 *
Sewer Impact Fees	3,860,117.93	3,876,651.05 *
TOTAL RESTRICTED	16,998,193.98	17,344,266.89
CONSTRUCTION ACCOUNTS		
No Active Projects	0.00	0.00
	0.00	0.00
TOTAL CASH and SHORT TERM INVESTMENTS	23,749,468.54	24,470,145.37

	12/31/23	CURRENT YR. FY2024 Y-T-D	LAST YEAR FY2023 Y-T-D
*IMPACT FEES COLLECTED			
Water Impact Fees	16,200.00	233,380.00	218,700.00
Sewer Impact Fees	11,775.20	305,287.20	109,416.80
	27,975.20	538,667.20	328,116.80

**F/Y 2024 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,051	18,214	599	25,864
JULY	7,073	18,208	597	25,878
AUGUST	7,088	18,230	597	25,915
SEPTEMBER	7,102	18,237	598	25,937
OCTOBER	7,101	18,254	597	25,952
NOVEMBER	7,101	18,282	598	25,981
DECEMBER	7,167	18,272	598	26,037
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,010	27,815	932	34,757
JULY	6,039	27,862	931	34,832
AUGUST	6,032	27,927	931	34,890
SEPTEMBER	6,143	27,877	926	34,946
OCTOBER	6,133	27,871	923	34,927
NOVEMBER	6,138	27,922	927	34,987
DECEMBER	6,159	27,926	927	35,012
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	5,501	23,830	29,331
JULY	5,520	23,855	29,375
AUGUST	5,518	23,872	29,390
SEPTEMBER	5,572	24,038	29,610
OCTOBER	5,568	24,032	29,600
NOVEMBER	5,574	24,057	29,631
DECEMBER	5,585	24,073	29,658
JANUARY	-	-	-
FEBRUARY	-	-	-
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-

## DECEMBER 2023 INVESTMENTS

### BANK ACCOUNTS

9,246,321.67	LGIP	5.6755%
3,081,628.23	TD Bank	2.84%
<u>11,979,480.51</u>	TD Bank Investments	1.04 to 2.64%
24,307,430.41		

### BANK of NEW YORK - MELLON TRUST CO.

24,217.08	2011A SRF B&I Redemption
14,753.38	2011B SRF B&I Redemption
34,504.95	2020 SRF B&I Redemption
<u>937,500.26</u>	Series 2015 Refund DS Fund
1,010,975.67	

<u><u>\$25,318,406.08</u></u>	TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS
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# GOOD NEIGHBOR CONTRIBUTIONS

12/31/23 BALANCE \$40,548.16

	CUSTOMER CONTRIBUTIONS	DISBURSEMENTS TO CUSTOMERS	REFERRALS/ APPROVED
F/Y 1992	559.00	0.00	
F/Y 1993	828.00	77.03	
F/Y 1994	1,500.96	345.91	
F/Y 1995	1,818.23	870.73	
F/Y 1996	3,560.00	553.28	
F/Y 1997	5,634.00	2,145.89	
F/Y 1998	8,120.00	5,211.32	
F/Y 1999	8,827.50	4,630.83	
F/Y 2000	11,324.13	13,054.26	
F/Y 2001	11,745.16	7,085.01	
F/Y 2002	10,846.32	17,157.74	
F/Y 2003	10,547.00	8,317.78	
F/Y 2004	10,782.00	11,001.00	
F/Y 2005	10,738.50	12,577.95	
F/Y 2006	10,246.00	13,948.67	
F/Y 2007	11,343.00	17,095.99	
F/Y 2008	10,917.00	12,830.61	
F/Y 2009	20,453.00	13,291.20	
F/Y 2010	12,788.00	18,447.40	
F/Y 2011	13,889.50	11,934.16	
F/Y 2012	15,370.82	7,783.46	
F/Y 2013	13,974.00	4,037.73	
F/Y 2014	15,339.95	8,612.84	
F/Y 2015	13,610.00	8,549.12	
F/Y 2016	12,974.00	9,146.18	
F/Y 2017	12,405.00	6,517.17	
F/Y 2018	11,718.00	5,779.72	
F/Y 2019	10,764.00	6,048.17	
F/Y 2020	11,158.00	12,333.66	
F/Y 2021	9,045.00	22,927.42	
F/Y 2022	8,657.13	13,270.56	
F/Y 2023	8,340.00	12,157.64	
F/Y 2024			
JULY	675.00	364.79	2 / 4
AUGUST	679.00	253.66	2 / 3
SEPTEMBER	670.00	0.00	2 / 0
OCTOBER	668.00	627.88	2 / 4
NOVEMBER	668.00	497.87	2 / 4
DECEMBER	662.00	257.57	5 / 2
JANUARY	0.00	0.00	
FEBRUARY	0.00	0.00	
MARCH	0.00	0.00	
APRIL	0.00	0.00	
MAY	0.00	0.00	
JUNE	0.00	0.00	
F/Y '24 Y-T-D	4,022.00	2,001.77	



## Variance Analysis December-23

### Revenue Variances - Favorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Volume Charge	2,745,981	2,662,500	2,790,495	83,481
Sewer Volume Charge	3,152,934	3,097,500	3,051,255	55,434

The variances for Water and Sewer Volume Charges declined in December. As we move into the winter months, the variances normally turn negative until spring due to seasonal usage.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Other Operating Reimb. - Water	159,490	55,000	63,355	104,490

Other Operating Reimbursements are payments for line extensions and other special installations. In December, a large line extension caused the variance to shift from negative to positive.

### Revenue Variances - Unfavorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water & Sewer Assessments	25,112	200,000	27,876	(174,888)

Water & Sewer Assessments are due on January 15, 2024. The bulk of the annual revenue will be collected in February and March 2024 at which time this variance will turn positive.

## Variance Analysis December-23

### Expense Variances - Unfavorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Salaries & Wages - Overtime	74,064	67,500	65,383	(6,564)

The variance for Salaries & Wages - Overtime includes overtime for an emergency repair requiring 24-hour monitoring. The variance worsened in December due to emergency measures taken because of the rain event.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Rents & Leases - Other Equip.	46,772	26,046	25,392	(20,726)

Rents & Leases - Other Equip. is normally used heavy equipment for special projects. The District's forklift needed the engine replaced and a forklift was rented while waiting for the repair.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Purchased for Resale	232,393	221,742	234,657	(10,651)

Water Purchased for Resale is largely the water purchased for Garden City and is thus seasonal. The District has also been purchasing water during peak usage due to the needed Water Plant repairs/upgrade.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Lab Treatment Supplies and Materials	599,419	490,333	434,900	(109,087)

The FY2024 budget for Treatment Chemicals was increased 23% over the FY2023 budget. The variance improved in December due to timing of deliveries and lower seasonal usage. Poor raw water quality is expected to cause higher chemical usage until flooding from the heavy rains subside.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Maint & Repair-Facilities	606,822	573,247	116,642	(33,575)

Maint & Repair-Facilities has been impacted by emergency repairs. While the District budget anticipates these types of repairs, the costs from year to year vary widely.

## Variance Analysis December-23

### Expense Variances - Unfavorable (cont.)

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Maint & Repair-Equipment	128,125	61,020	79,421	(67,105)
Maint & Repair-Vehicles	86,264	72,664	75,099	(13,600)

The repairs to the forklift account for \$34,000 of the variance for Equipment Repairs. The variance for Vehicle Repairs improved from (\$15,041) last month.

## Variance Analysis December-23

### Expense Variances - Favorable

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Salaries & Wages	2,374,123	2,486,903	2,146,055	112,780

Salaries and Wages are budgeted based on approved staff positions. Vacancies at the District have created a positive variance. The variance was \$128,209 in November.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Health Insurance	449,276	544,166	342,975	94,890

Like Salaries, the positive variance reflects the vacancy rate during the year.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Sewer Service Charges	184,297	332,550	208,501	148,253

Sewer Service Charges include costs from Grand Strand and the City of Georgetown.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Auto Supplies	80,404	122,713	97,080	42,309

Vehicle fuel purchases are the main component in this line item. The FY2024 budget was adjusted for estimated fuel costs. The variance reflects fuel costs below the estimated price per gallon.

	December-23	December-22
Number of Cut-offs	70	148
District Terminated Accounts	17	21
Service Line Protection Accounts	4,870	3,739

# ADJUSTMENT STATISTICS

	187	157	235	226	188	121	175	121	133	147	166	232
	\$ 13,632.18	\$ 13,205.51	\$ 29,419.11	\$ 37,173.01	\$ 43,544.48	\$ 24,615.02	\$ 21,336.57	\$ 18,213.23	\$ 15,567.53	\$ 17,848.48	\$ 24,224.60	\$ 22,114.85
ADJUSTMENT TYPE	DEC. '23	NOV. '23	OCT. '23	SEPT. '23	AUGUST '23	JULY '23	JUNE '23	MAY '23	APRIL '23	MARCH '23	FEB. '23	JAN. '23
<b>SEWER DEMAND</b>	-	-	827.70	-	-	-	-	-	-	305.25	-	-
# of Adjustments	-	-	1	-	-	-	-	-	-	1	-	-
Average per Adjustment	-	-	827.70	-	-	-	-	-	-	305.25	-	-
<b>WATER DEMAND</b>	-	-	579.36	-	-	-	-	-	-	212.52	-	-
# of Adjustments	-	-	1	-	-	-	-	-	-	1	-	-
Average per Adjustment	-	-	579.36	-	-	-	-	-	-	212.52	-	-
<b>BACKFLOW ADMIN. FEE</b>	-	-	-	-	-	-	-	269.76	-	1.23	106.00	1.23
# of Adjustments	-	-	-	-	-	-	-	4	-	1	1	1
Average per Adjustment	-	-	-	-	-	-	-	67.44	-	1.23	106.00	1.23
<b>CUSTOMER CHARGE</b>	-	-	-	7.02	-	-	6.84	39.72	-	13.68	12.18	13.68
# of Adjustments	-	-	-	1	-	-	1	2	-	2	1	2
Average per Adjustment	-	-	-	7.02	-	-	6.84	19.86	-	6.84	12.18	6.84
<b>IRRIGATION USE</b>	34.09	269.72	512.96	633.74	76.57	2,492.64	670.04	830.03	851.65	214.65	515.50	943.88
# of Adjustments	1	5	4	8	2	3	5	5	3	4	7	13
Average per Adjustment	34.09	53.94	128.24	79.22	38.29	830.88	134.01	166.01	283.88	53.66	73.64	72.61
<b>SEWER AVAILABILITY</b>	20.06	10.03	-	98.71	10.03	-	330.14	171.00	292.50	19.00	1,496.50	19.00
# of Adjustments	1	1	-	4	1	-	2	3	4	2	3	4
Average per Adjustment	20.06	10.03	-	24.68	10.03	-	165.07	57.00	73.13	9.50	498.83	4.75
<b>SEWER VOLUME CHARGE</b>	9,390.05	9,777.16	21,285.75	29,117.23	31,725.70	16,481.50	16,857.26	13,656.74	9,035.19	12,659.56	15,246.02	13,843.90
# of Adjustments	70	63	117	120	113	68	99	68	66	62	78	96
Average per Adjustment	134.14	155.19	181.93	242.64	280.76	242.38	170.28	200.83	136.90	204.19	195.46	144.21
<b>WATER AVAILABILITY</b>	12.42	-	-	6.21	-	-	6.05	102.85	2,305.40	18.15	931.70	282.34
# of Adjustments	1	-	-	1	-	-	1	2	3	3	2	5
Average per Adjustment	12.42	-	-	6.21	-	-	6.05	51.43	768.47	6.05	465.85	56.47
<b>WATER VOLUME CHARGE</b>	3,715.69	2,653.14	6,135.35	7,047.72	11,699.69	5,621.61	3,413.37	2,880.38	2,903.92	4,046.90	5,916.70	6,914.82
# of Adjustments	69	55	95	84	63	44	60	32	44	54	74	108
Average per Adjustment	53.85	48.24	64.58	83.90	185.71	127.76	56.89	90.01	66.00	74.94	79.96	64.03
<b>PENALTY</b>	447.87	495.46	77.99	262.38	22.49	19.27	52.87	262.75	18.87	111.54	-	-
# of Adjustments	43	33	17	8	6	6	7	5	9	9	-	-
Average per Adjustment	10.42	15.01	4.59	32.80	3.75	3.21	7.55	52.55	2.10	12.39	-	-
<b>METER TAMPERING</b>	-	-	-	-	-	-	-	-	-	-	-	-
# of Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Average per Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
<b>WATER LINE PROTECTION</b>	4.00	-	-	-	2.00	-	-	-	-	82.00	-	52.00
# of Adjustments	1	-	-	-	1	-	-	-	-	4	-	2
Average per Adjustment	4.00	-	-	-	2.00	-	-	-	-	20.50	-	26.00
<b>SEWER LINE PROTECTION</b>	8.00	-	-	-	8.00	-	-	-	160.00	164.00	-	44.00
# of Adjustments	1	-	-	-	2	-	-	-	4	4	-	1
Average per Adjustment	8.00	-	-	-	4.00	-	-	-	40.00	41.00	-	44.00

# GCWSD BOARD MEETING

February 8, 2024



#	PRINT NAME	SIGNATURE
1	EVERETT CAROLINA	[Signature]
2	JOE H. CARRON	[Signature]
3	SCOTT HARPER GARNER	[Signature]
4	Martha B. Holmes	Martha Holmes
5	Veronica Gasque	Veronica Gasque
6	Joseph Smith	Joseph Smith
7	Key Floyd Knowlton	Floyd Knowlton
8	Anna A. Can	
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GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS – BUDGET WORKSHOP  
TUESDAY FEBRUARY 27, 2024, 5:00 PM  
PAWLEYS ISLAND, SC 29585

**Board Members Present:**

Leona Myers Miller, Chair  
John Sands, Vice Chair  
Whitney Hills, Assistant Secretary  
Skip Corn, Member  
Steve Squires, Member

**Staff Present:**

Tommie Kennedy, Executive Director  
John Buck, Finance/Administration Services Director  
Michael Yip, Operations Director  
Amanda Gill, Engineering & Construction Director  
Dorothy Small, HR Manager  
Carson White, HR Generalist/Executive Assistant  
LaDain Port, Finance Manager  
Zach Webb, Accounting Supervisor

**Others Present:**

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**I. CALL TO ORDER AND PROOF OF QUORUM**

The Georgetown County Water and Sewer District Board of Directors met in a workshop session in the board/conference room of the District's Pawleys Island office located at 456 Clearwater Drive Pawleys Island, SC 29585 on Tuesday, February 27, 2024. The agenda was publicly posted at the District offices and was emailed to the *Coastal Observer*, the *Georgetown Times*, and the *Sun News*. The workshop was called into session by order of Chair, Leona Myers Miller promptly at 5:00 PM.

**II. BUDGET WORKSHOP**

Executive Director, Tommie Kennedy led a presentation by District staff of the FY2025 Capital Budget, Capital Five Year Improvement Plan, and the long-term outlook for the Depreciation and Capital Replacement Account. A general discussion followed. The meeting ended at approximately 7:30 PM.

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Comeletia Pyatt, Secretary

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Leona Myers Miller, Chair



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AMANDA GILL**  
**ENGINEERING AND CONSTRUCTION DIRECTOR**

**DATE: MARCH 6, 2024**

**SUBJECT: CAPITAL PROJECT SALES TAX (CPST)**

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District staff have been notified of a Capital Project Sales Tax (CPST) proposal within Georgetown County. This 1% local sales and use tax is used to fund specific capital projects such as roads, bridges, public facilities, recreation facilities, and water and sewer projects. The tax would be in place for a defined period approved by voters on the November 2024 ballot.

Projects to be funded with a new CPST have not yet been selected. A six-person commission has been appointed to create a proposed list of projects governed by S.C. Code 4-10-300, which must also be approved by taxpayers as part of the referendum in November. The commission consists of the following members:

Lawrence Harris Chewning  
Gary C. Cooper, Jr.  
Ashley K. Nelson

William R. Tiller  
Robert E. Crenshaw  
Mark Hawn

The commission will identify the projects to be included in the referendum, prioritize the projects, and formulate the referendum question that will appear on the ballot. The commission's recommendations are scheduled to be presented to County Council by the end of April 2024. The District has been asked to submit a list of projects for the commission to consider.

The following projects have been selected and prioritized for consideration based on input from County Council members, the County Administrator, the communities themselves, as well conformance to the District Master Plan:

<u>Project</u>	<u>Estimate</u>
1. Hwy 701 Corridor Phase I & II Water Improvements	\$7,123,645
2. Hwy 701 Corridor Phase III Water Improvements	\$7,545,549
3. Sampit Community Sewer Improvements	\$12,791,010



4. Oatland Community Sewer Improvements	\$4,575,165
5. Saint Luke Community Sewer Improvements	\$5,079,323
6. Big Dam Swamp Water Improvements	\$3,688,187
7. Jerusalem & Northwest Pee Dee Water Improvements	\$2,236,410
8. Hwy 701 Pump Station Corridor Sewer Improvements	\$1,719,765
9. Georgetown Airport Water & Sewer Improvements	\$1,829,925
10. Hwy 521 Water Improvements	\$6,404,750
<u>11. Brick Chimney Road Sewer Improvements</u>	<u>\$3,899,890</u>
<b>Total Estimated Cost</b>	<b>\$56,893,619</b>

A list of project narratives and maps are attached with this memo.

**FISCAL IMPACT:** In kind labor for project management and any cost associated with upfronting some of the costs while money is being collected. All of this is contingent upon the referendum passing in the November 2024 election.

**RECOMMENDATION:** Staff recommends submitting the 11 prioritized projects listed above for evaluation by the CPST commission.

1. Hwy 701 Corridor Phase I & II Water Improvements \$7,123,645

This project connects the Kilsock and Plantersville water systems to provide a more redundant and resilient water supply to Plantersville. The two systems will be connected with an 18" water trunkline that extends from the Robert E Barker Water Treatment Plant on Browns Ferry Road up to the elevated water storage tank at the intersection of Jackson Village Rd and Exodus Drive.

2. Hwy 701 Corridor Phase III Water Improvements \$7,545,549

This project replaces the aging infrastructure in the Plantersville, Choppee and Annie Village communities as well as upsize the lines for improved hydraulics and added fire protection with a potential for lower homeowner insurance rates.

3. Sampit Community Sewer Improvements \$12,791,010

This project will bring public sanitary sewer to the existing Sampit community. Sewer availability will extend from the intersection of Saints Delight and Pennyroyal Rd south and along Powell Road to Walker Road, as well as the many side streets in the area. This project will not only improve the conditions of the existing residents, but also allow for local commercial growth within the community.

4. Oatland Community Sewer Improvements \$4,575,165

The Oatland Community off Browns Ferry Road would be served by this sewer project. The area is currently only served by private septic systems. This project not only would improve the condition of the existing residents here but would also eliminate septic tank systems along the Black River, protecting a natural water system.

5. Saint Luke Community Sewer Improvements \$5,079,323

This project would serve the existing Saint Luke Community with public sanitary sewer. The existing homes in this community are served by private septic systems and exist within a low-lying area of the county, which is not ideal for septic drain field operation.

6. Big Dam Swamp Water Improvements \$3,688,187

This water improvements project will create an additional water system within the District. Water purchased from Williamsburg County would serve over 170 existing residents along

Big Dam Swamp road and additional roads in the area. The project would not only bring safe drinking water to the community but would also install fire hydrants allowing for an overall safer community and potentially lower homeowner insurance rates.

7. Jerusalem & Northwest Pee Dee Water Improvements \$2,236,410

This project would extend water to the most northwestern portion of Georgetown County serving over 60 residents. The project would include roads such as Jerusalem, County Line, and Old Pee Dee Road and would consist of fire hydrants for increased safety and reduced insurance rates as well as potable drinking water to the area. The project would also loop current dead-end water lines to improve water quality.

8. Hwy 701 Pump Station Corridor Sewer Improvements \$1,719,765

This project includes a Master Plan study, design and construction of a regional pump station that would serve areas of Hwy 701, north of the Black River up to the Horry/Georgetown County line. The regional pump station would allow for additional residents to be served by public sewer as well as create capacity for additional growth and development along the Hwy 701 corridor.

9. Georgetown Airport Water & Sewer Improvements \$1,829,925

The water and sewer improvements within the Georgetown County Airport would serve additional facilities and allow for Economic Development potentially impacting all of Georgetown County.

10. Hwy 521 Water Improvements \$6,404,750

This project would upsize water main lines along the Hwy 521 corridor. This trunk line would improve hydraulics and flows from the Robert E Barker Water Treatment Plant to the Andrews Industrial Park to better serve industries moving to the area. This would include the installation of 18" water mains in areas that currently are served by smaller lines as well as areas where there is an absence of water lines along the highway.

11. Brick Chimney Road Sewer Improvements \$3,899,890

This project would create a transmission sewer main along Brick Chimney Road from Hwy 701 to Hwy 521. The proposed sewer line would allow a diversion of increasing flow from the 701 corridor and tie into an existing 20" sewer force main off Hwy 521 that feeds directly to the Georgetown Regional Treatment Plant. This force main would also allow for increased economic development along the improved Brick Chimney corridor.

DRAFT 2/22/2024

## Capital Project Sales Tax Commission 2024

## DRAFT VERSION - For Commission Discussion

**Mission Statement:** We will select projects which provide for healthy and balanced growth for the county and have county-wide impacts.

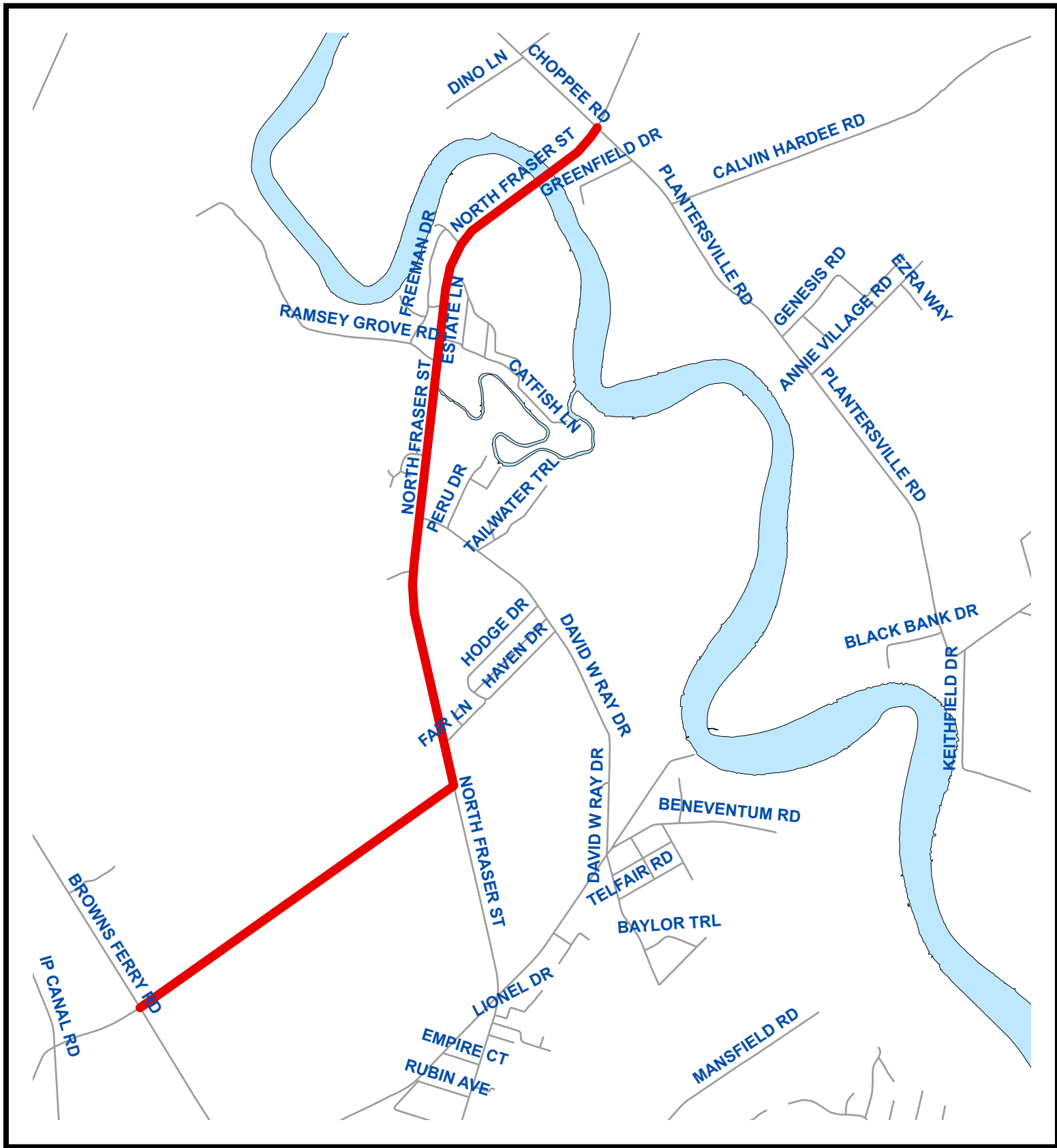
### Project Ranking Process

Each project will be ranked individually using the same factors and criteria without considering cost. Once the projects are scored and ranked, projects will be funded from highest ranking to lowest ranking until funds are exhausted. If remaining funds are not sufficient to fund the next best project, those funds will be provided to the next best projects until exhausted.

Key Factor	SubFactor	Scoring - 1 (lowest) to 5 (highest)		Weight	Project 1	Project 2	Project 3
Community Value & Impact	<b>Potential to Impact the Majority of the County</b> <i>Rationale: Projects that show a broader impact to the county versus an isolated impact will have more value</i>	Low:	Localized impact	10.00%			
		Medium:	Multiple areas impacted				
		High:	County wide impact				
	<b>Ability to fix an Existing Infrastructure Problem</b> <i>Rationale: Projects that fix an underperforming important county asset is of higher value than something new</i>	Low:	New build/Scope	8.00%			
		Medium:	Upgrade to existing				
		High:	Major fix to major issue				
	<b>Addresses a Basic Health, Safety and Wellness Need</b> <i>Rationale: Projects that address HS&amp;W needs are important</i>	Low:	No impact	14.00%			
		Medium:	Med impact or limited population				
		High:	Sig impact or large population				
	<b>Economic Benefit to the County (Quantifiable/Qualitative)</b> <i>Rationale: Project benefits should be clear and optimally, quantifiable</i>	Low:	No clear economic benefits	8.00%			
Ability to be Successful and Deliver that Value/Impact		Medium:	Solid economic benefit but qualitative				
		High:	Strong quantifiable economic benefit				
	<b>Speed of Project Implementation</b> <i>Rationale: Projects that can be completed more quickly can add value more quickly and have lower risk</i>	Low:	Multi-year or years away from ready	10.00%			
		Medium:	Unlikely to be one year implmentation				
		High:	Ready to go and single year impl.				
	<b>Likelihood of Successful Implementation</b> <i>Rationale: Project risks and dependencies like easements, legal agreements, and available capacity affect implementation</i>	Low:	High risks with many complicating components	15.00%			
		Medium:	Moderate risk and clear scope				
		High:	Few risks, scope clear				
	<b>Quality of Cost Estimates</b> <i>Rationale: It is critical that the cost estimates represent the cost we propose to taxpayers</i>	Low:	Costs are uncertain / variable	15.00%			
		Medium:	Costs are moderately risky				
		High:	Costs and plans are clear and reliable				
	<b>Likelihood of Long-Term Financial Sustainability</b> <i>Rationale: The long-term financial success is critical. Revenues and on-going maintenace should be considered.</i>	Low:	Project has significant O&M requirements	10.00%			
		Medium:	Project has modest O&M/other requirements				
		High:	Project is self sustaining financially				
	<b>Availability of Other Funding Sources</b> <i>Rationale: If a project has joint funding that is secured, CPST dollars can be leveraged to a larger impact</i>	Low:	Project has only CPST as funding source	10.00%			
		Medium:	Project has limited additional funding sources				
		High:	Project has other, secured funding sources				

Total Score

100%



PHASE 1  
HWY 701 CORRIDOR

WATER  
SYSTEMS IMPROVEMENTS

GEORGETOWN COUNTY  
WATER AND SEWER  
DISTRICT

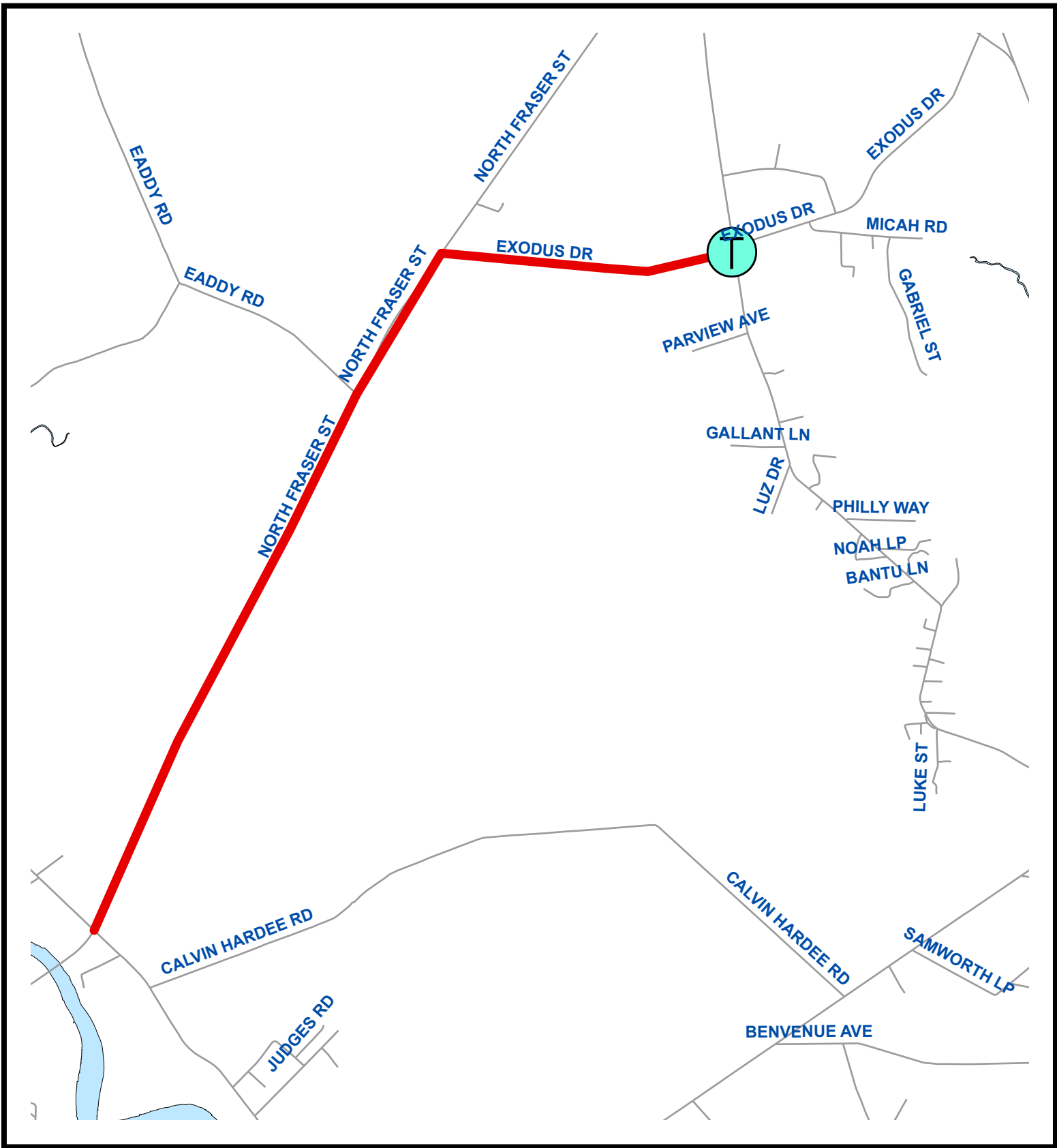
WATER AND WASTEWATER  
MASTER PLAN

FEBRUARY 2024

18 INCH TRUNKLINE

FIGURE 15





PHASE 2  
HWY 701 CORRIDOR

WATER  
SYSTEMS IMPROVEMENTS

GEORGETOWN COUNTY  
WATER AND SEWER  
DISTRICT

WATER AND WASTEWATER  
MASTER PLAN

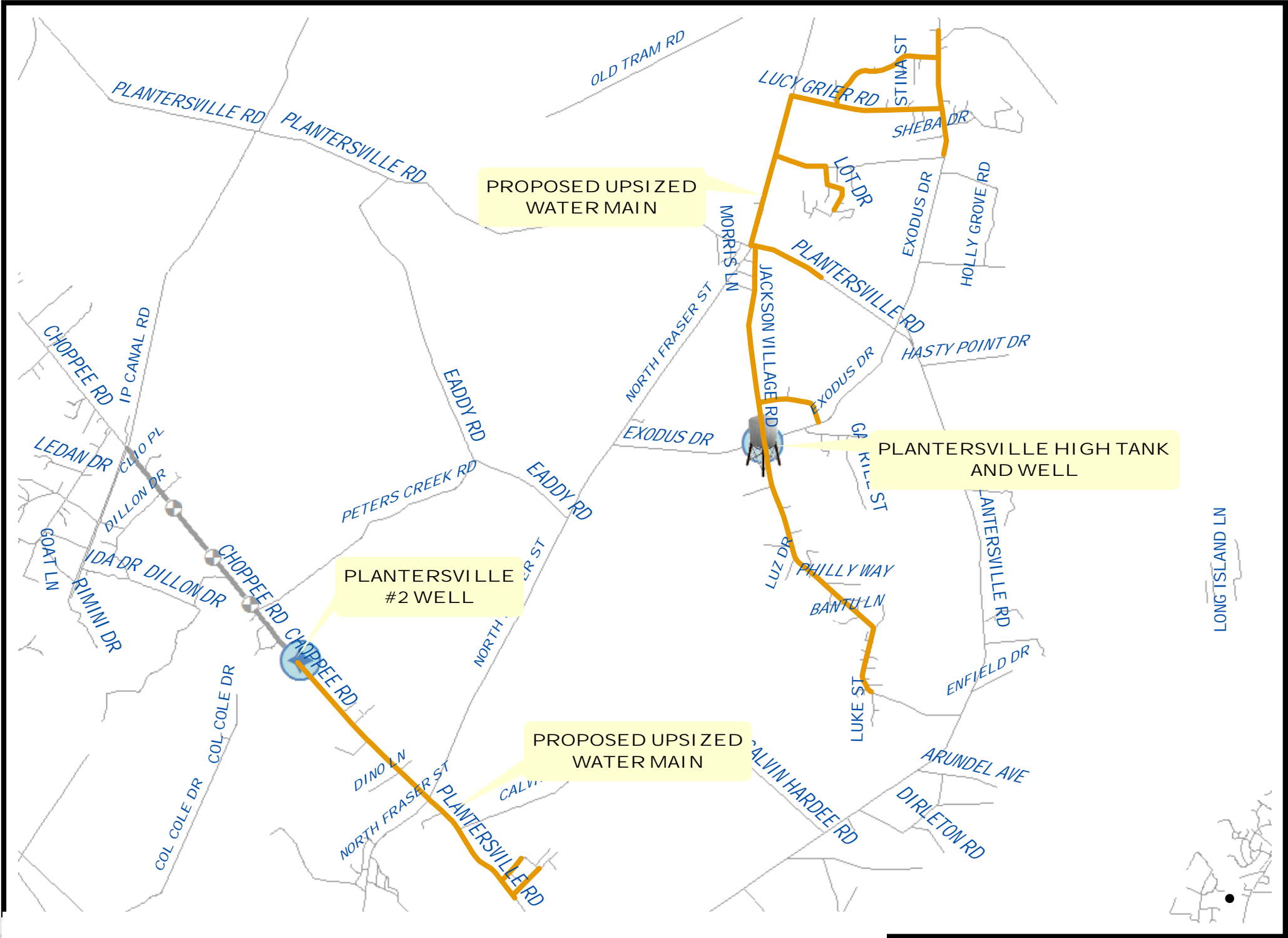
FEBRUARY 2024

18 INCH TRUNKLINE

FIGURE 16

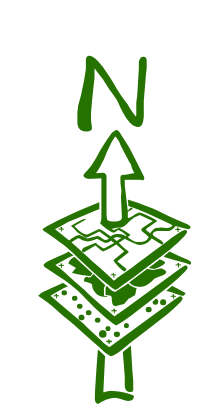
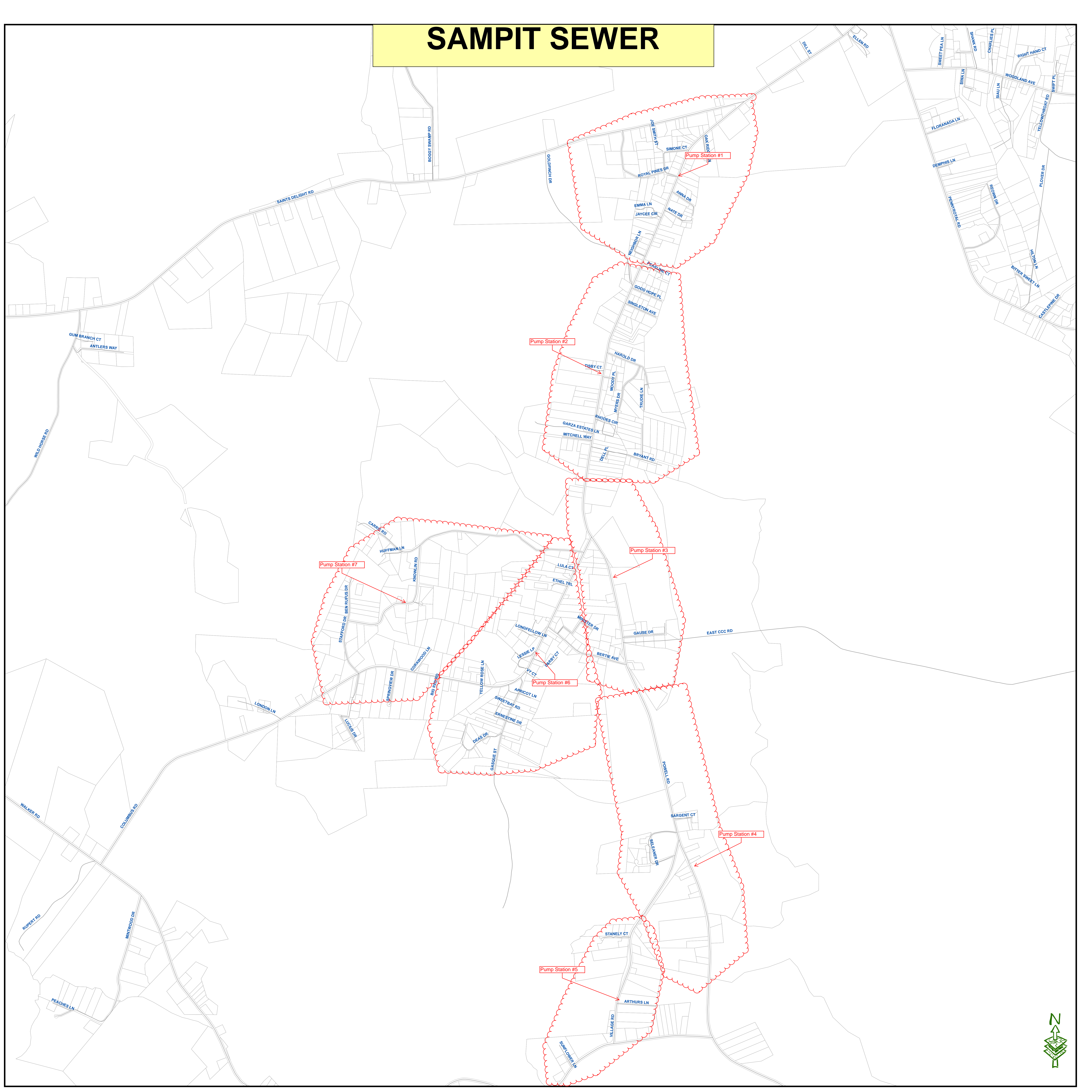


# PLANTERSVILLE COMMUNITY PHASE 3



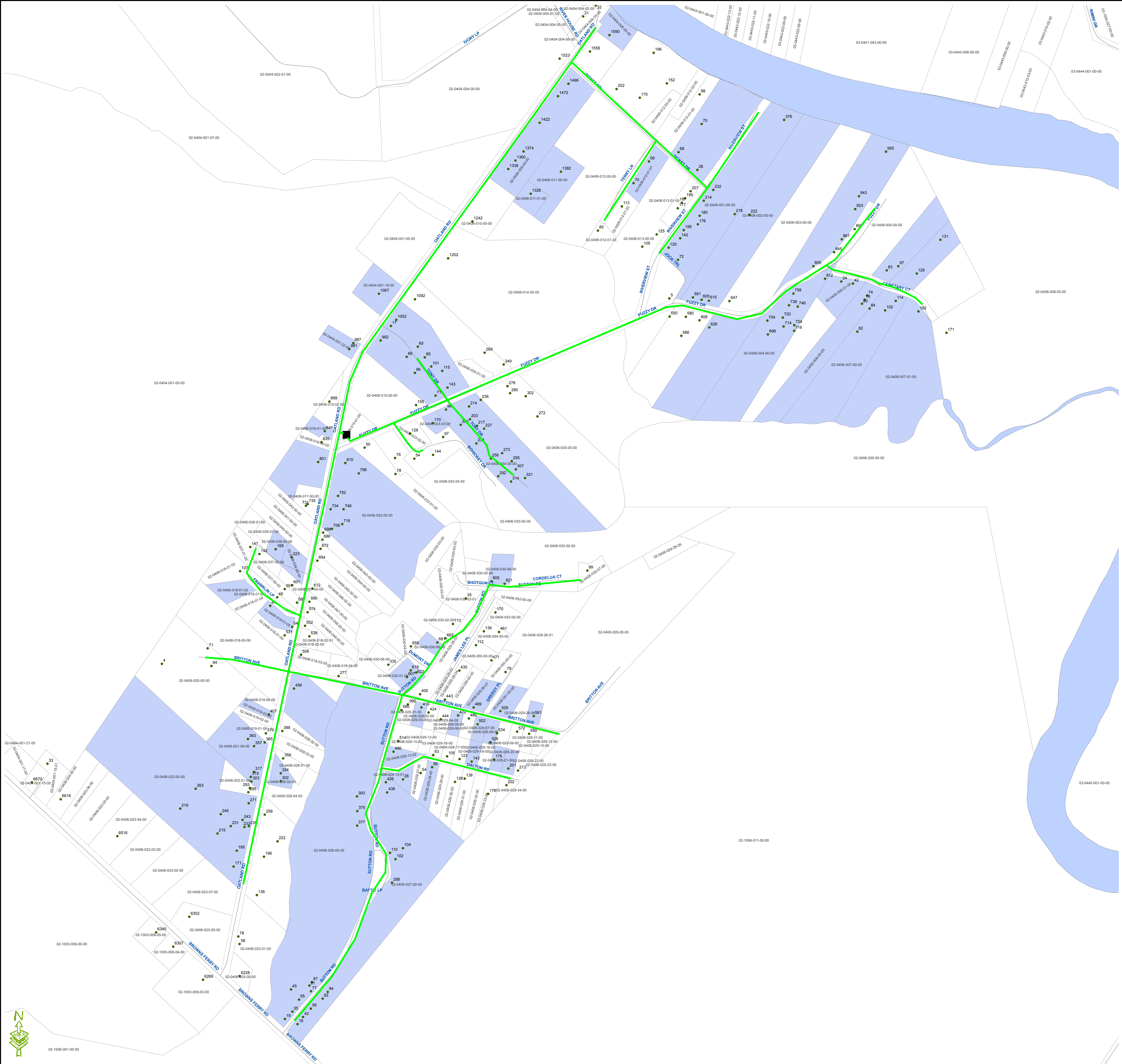


# SAMPIT SEWER



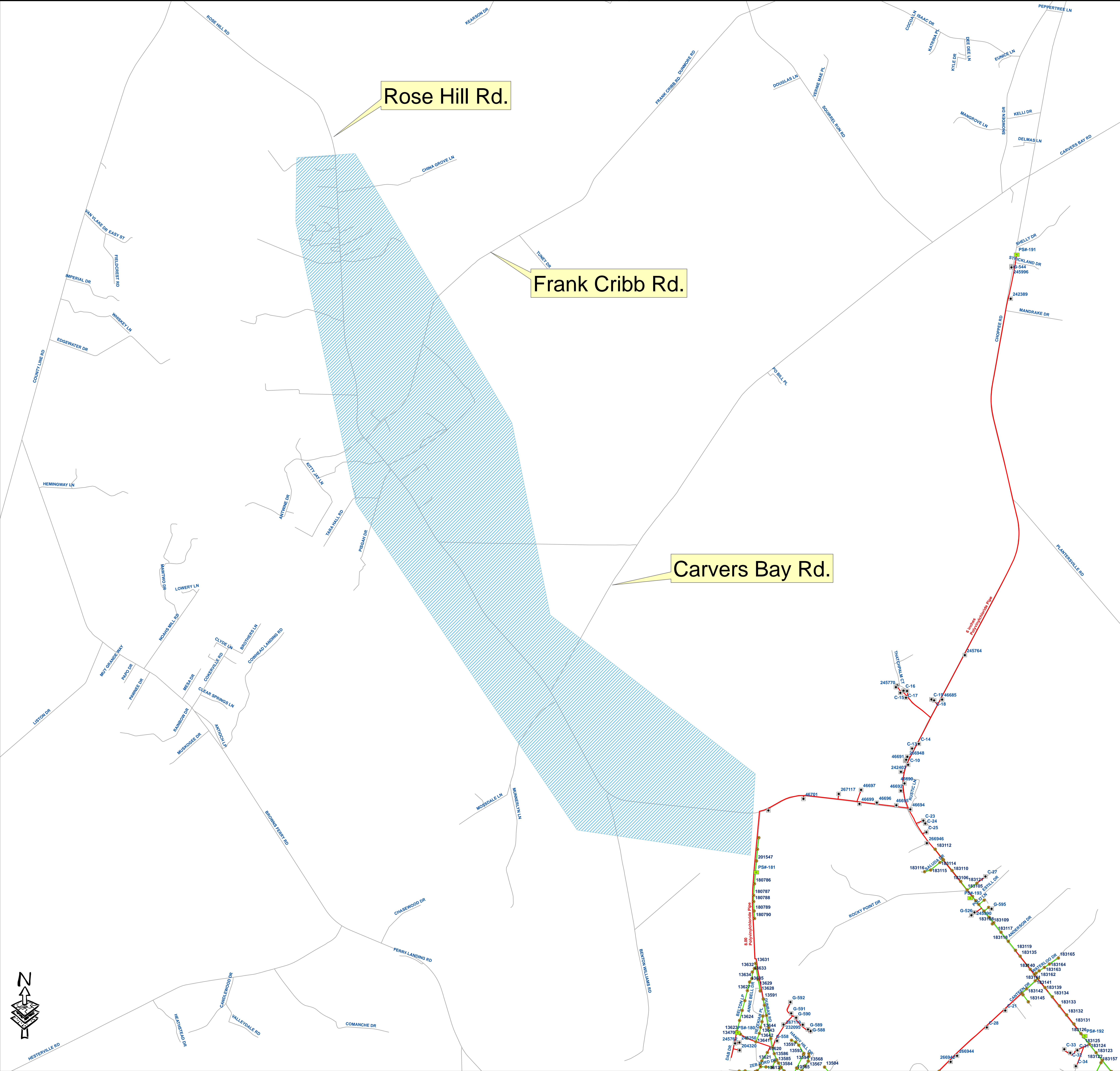


# OATLAND SEWER

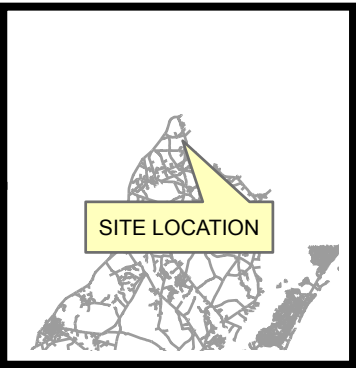




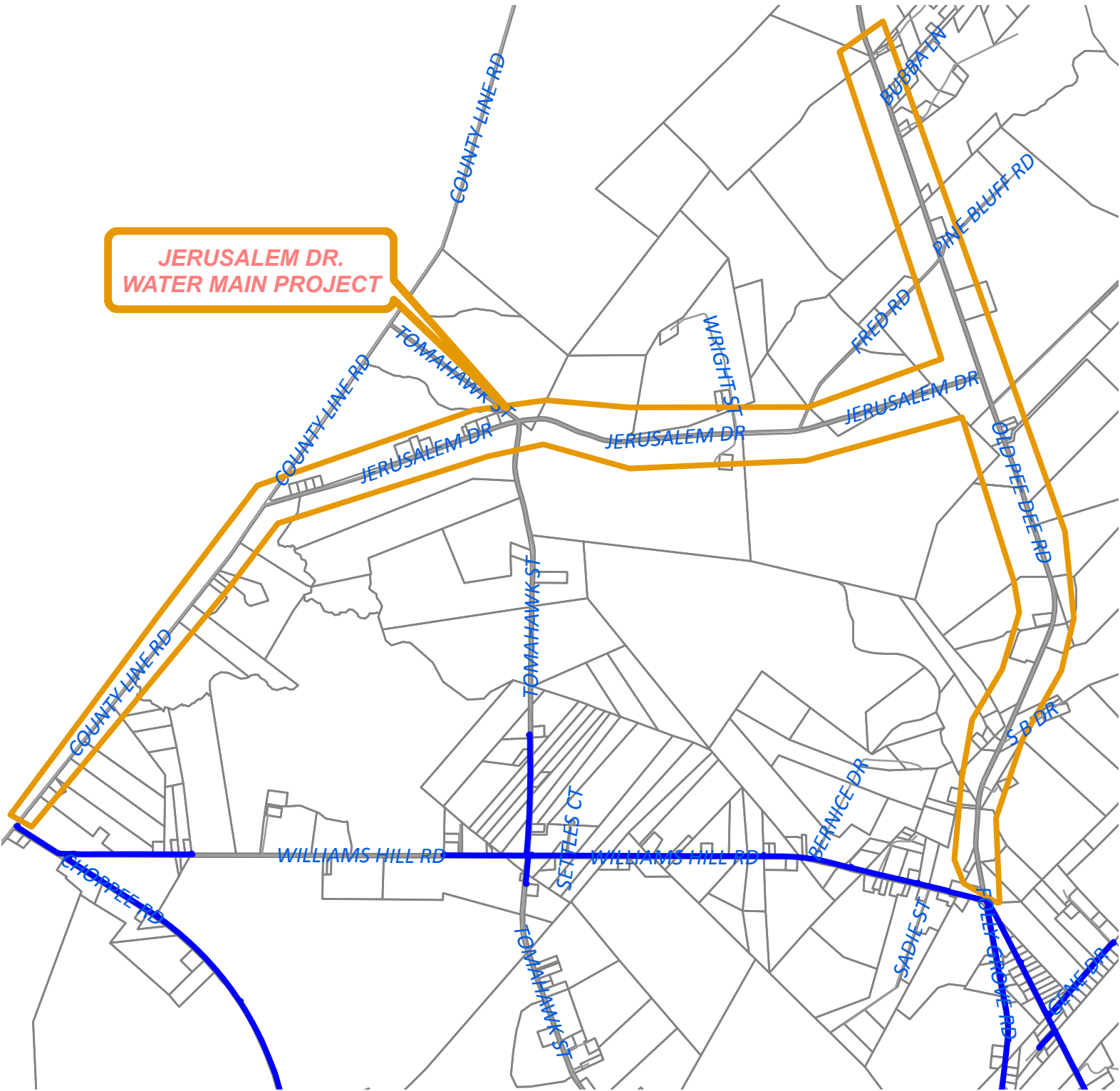
# St. Luke Sewer Improvements





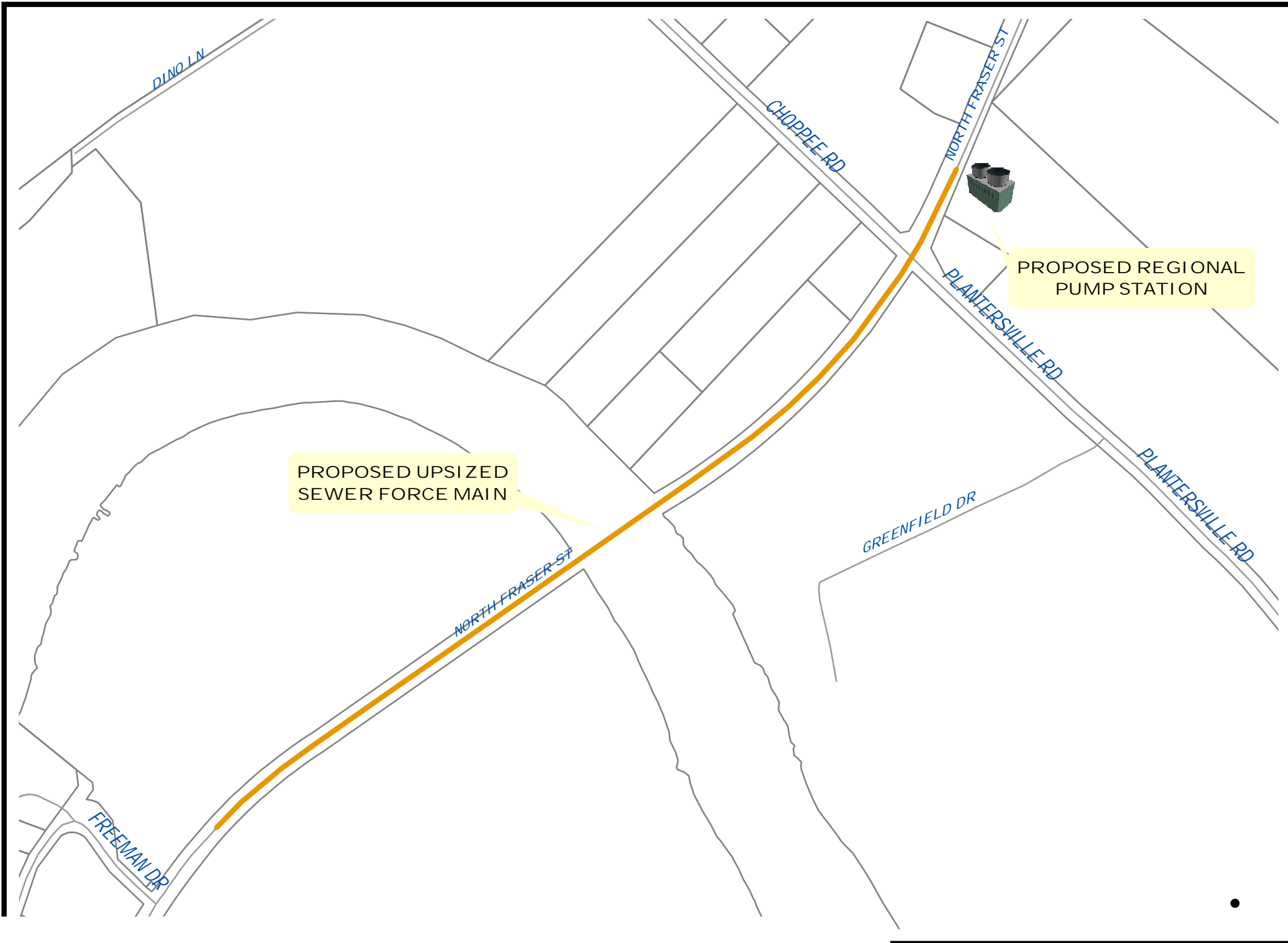


JERUSALEM DR.  
WATER MAIN PROJECT

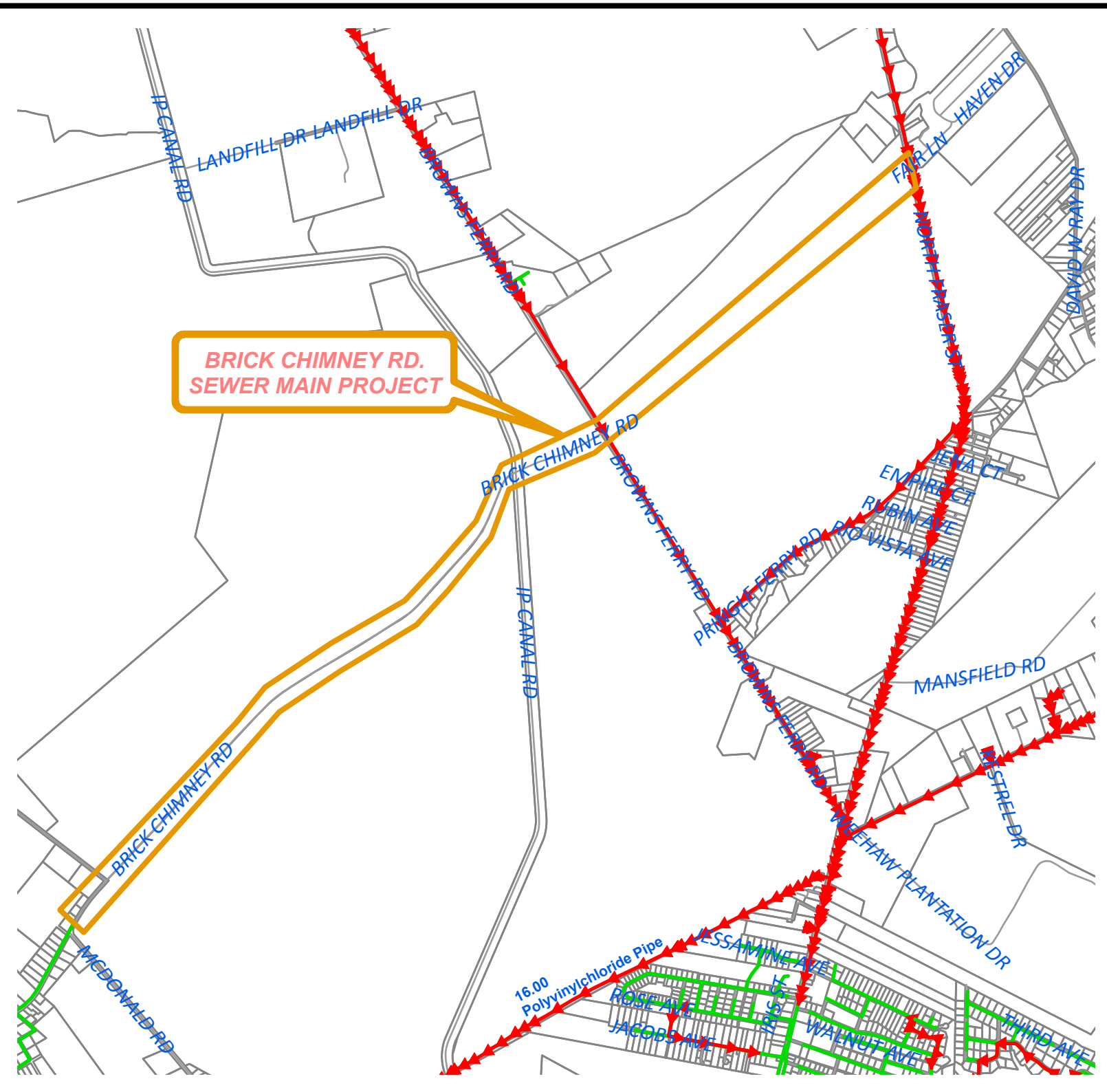




# 701 CORRIDOR







## BRICK CHIMNEY RD. SEWER MAIN PROJECT





# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR

**DATE:** MARCH 4, 2024

**SUBJECT:** FY2024 HYDRANT REPLACEMENT

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In a continuation of the District's hydrant replacement program, bids were sent out to contractors for the replacement of 15 post hydrants and 3 fire hydrants throughout Georgetown County. The post hydrants include those that have been damaged beyond repair while the fire hydrants included are still in operation, but in need of replacement before they become inoperable.

Bids were received on February 28, 2024 and publicly read aloud at 2:00pm. Three bid were received and the pricing is listed below. The bids needed to only account for labor and equipment costs as the District will be providing all needed materials.

Green Wave Contracting LLC:	\$61,200.00
Lawrimore Construction, Inc:	\$39,500.00
ARC Inc:	\$132,000.00

**FISCAL IMPACT:** A cost not to exceed \$50,000 paid out of the Depreciation and Capital Replacement (DECAP) fund. This project was budgeted for \$50,000 for FY 2024.

**RECOMMENDATION:** Staff recommends awarding the contract to Lawrimore Construction with the District supplying materials at a cost not to exceed the budgeted \$50,000.





# MEMO

**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FU MAN YIP, OPERATIONS DIRECTOR *mcf*

**DATE:** March 1, 2024

**SUBJECT:** VERTICAL PUMP REPAIR AND REPLACEMENT

The FY2024 Depreciation and Capital Replacement budget provides for the repair and replacement of vertical turbine pumps for Murrells Inlet WWTP and Waccamaw Neck WTP. The District has a total of (18) eighteen vertical pumps, (10) ten for wastewater, and (8) eight for water operations. We started to put our pumps on rotation for rehabilitation in 2013. Pump rehabilitation includes disassembling and inspecting the pump and motor, reconditioning of discharge head, rebuilding the stuffing box, replacing shaft and couplings, bowl replacement, and rewinding of the motor. Due to limited redundancy at the Murrells Inlet WWTP, staff would like to purchase (1) one pump and (1) one motor and rehab the existing pump as a spare to maintain optimum operation.

The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received a total of (6) six bids from mechanical contractors who specialize in industrial pump sales, repairs, and rehabilitation on February 29, 2024, at 2:00 PM. The results of those bids are as follows:

	AC Schultes of Carolina, Inc.	Charles R. Underwood, Inc.	IPS	Pro Pump & Controls	Clearwater, Inc.	Electric Motor Shop
<b>Rehab - W</b>	<b>\$27,229.00</b>	<b>\$40,416.00</b>	<b>\$51,140.00</b>	<b>\$53,717.00</b>	<b>\$58,106.97</b>	<b>\$57,780.00</b>
<b>Rehab - WW</b>	<b>\$29,024.00</b>	<b>\$46,050.00</b>	<b>\$53,905.00</b>	<b>\$62,255.00</b>	<b>\$68,554.20</b>	<b>\$70,030.00</b>
<b>New pump - WW</b>	<b>\$62,722.00</b>	<b>\$92,893.00</b>	<b>N/A</b>	<b>\$136,080.00</b>	<b>\$91,311.67</b>	<b>\$140,410.00</b>

**Fiscal Impact:** Vertical pump replacement for \$62,722.00 and rehabilitation of two (2) pumps for \$61,878.00 for a total of \$124,600.00. The amount budgeted for vertical turbine pumps repair and replacement was \$140,000.00 for FY2024.

**Recommendation:** Staff recommends awarding rehabilitation of existing pumps in the amount of \$56,253.00 with a 10% contingency of \$5,625.00 and purchase of one vertical turbine pump in the amount of \$62,722.00 for a total of \$124,600.00 to AC Schultes funded by Depreciation and Capital Replacement Fund.



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR** *mcf*

**DATE: MARCH 6, 2024**

**SUBJECT: BID RESULTS: ELEVATED STORAGE TANK COATING AND REPAIR**

---

The District recently solicited bids to furnish all necessary materials, tools, equipment, and labor for the repair of the tank interior on the 500,000-gallon elevated water storage tank located on Pond Road, in the Murrells Inlet area of Georgetown County, South Carolina.

The tank was built by Caldwell Tanks, Inc. and put into service in July 2021. The tank currently has a failure on the interior coating surfaces. A visual one-year anniversary inspection report on the Murrells Inlet Elevated Storage Tank was performed on June 24, 2022, which stated a corrosion breakthrough requiring local mediation and thickness correction on the interior coating. Caldwell Tanks, Inc. attempted to make corrections to the interior of the tank in November 2023. An additional third-party inspection was performed to make sure all corrections were completed. During the inspection, after corrections were made to the interior of the tank, the inspector noted blistering and delamination all over the interior surface. The inspection report recommends a full interior sand blast to metal with a complete new interior coating system to repair the tank.

The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received a total of (7) seven bids on March 6, 2024, at 2:00 PM. The results of those bids are attached:

**FISCAL IMPACT: \$118,000.00 and a 10% contingency at \$11,800.00 for a total of \$129,800.00. This is an unscheduled repair funded by the District's Water Impact Fees subject to warranty reimbursement.**

**RECOMMENDATION: Staff recommends awarding the bid for the Murrells Inlet Elevated Storage Tank Interior Coating Repair to S & E Diving for \$118,000.00 with a \$11,800.00 contingency for a total of \$129,800.00 funded by Water Impact Fees.**



BID TABULATION FOR Murrells Inlet Tank Interior Coating  
GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
March 6, 2024 AT 2:00PM

Vendor:	SE Diving	Viking Painting	Suburban Contractors	Scott Enterprise, Inc.
Interior Tank Coating System	\$118,000.00	\$138,907.00	\$165,000.00	\$166,600.00

Vendor:	E & L Contractors, Inc.	Utility Service Co, Inc.	Classic Protective Coating	
Interior Tank Coating System	\$172,000.00	\$172,300.00	\$226,150.00	



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FU MAN YIP, OPERATIONS DIRECTOR *mf*

**DATE:** FEBRUARY 29, 2024

**SUBJECT:** CHEMICAL BUDGET INCREASE

---

At the February 2024 Board meeting, District Staff provided an update on the poor water source quality due to a very wet FY2024 season. Continuous rain events have impacted water treatment at the Waccamaw Neck Water Treatment Plant. Poor water quality started to trend early in FY2024. It trended upward starting late August 2023 and continued to hold steady into March 2024. Our raw water quality trend for FY2024 continues to show high coloration and organic materials leaching into the river. These organics also lower the pH of river water, which compound conditions even further. Once poor water quality enters our water source, it takes roughly 3 to 6 months before we can achieve normal operations. The two major chemicals that affect our water treatment are Ferric Chloride to remove organics (color) and Sodium Hydroxide for pH adjustments. The District is predicting an increase in chemical costs of 52.5% for both Ferric Chloride and Sodium Hydroxide in FY2024.

**FISCAL IMPACT:** \$196,350.00 for Ferric Chloride and \$78,170.00 for Sodium Hydroxide for a total of \$274,520.00. The FY2024 budget for Ferric Chloride was \$373,990.00 and \$148,890.00 for Sodium Hydroxide. There is \$297,000.00 remaining for Contingency in the FY2024 Budget.

**RECOMMENDATION:** Staff recommends the Board approve chemical budget increases of \$196,350.00 for Ferric Chloride and \$78,170.00 for Sodium Hydroxide in FY2024 to be funded out of contingency.



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FU MAN YIP, OPERATIONS DIRECTOR *mcf*

**DATE:** February 28, 2024

**SUBJECT:** AERATOR REPLACEMENT AND SCADA INTEGRATION

---

Murrells Inlet WWTP is an oxidation ditch treatment system with aerators placed in optimal locations around two ditches to generate oxygen requirements for biochemical oxygen demand (BOD) and Ammonia removal. The District has replaced three (3) 100 HP stationary aerators with four (4) 25 HP floating platform aerators. We need to complete the project by replacing the final 100 HP stationary aerator with one (1) additional floating platform aerator and integrating five (5) floating platform aerators into our existing SCADA system. The District awarded two (2) floating platform aerators for Murrells Inlet Wastewater Treatment Plant to Clearwater, Inc. in April 2023. Total costs for the aerators from Clearwater, Inc. were 48% lower than the next lowest bidder. Staff recommends a direct purchase of one (1) 25 HP floating platform aerator from Clearwater, Inc. in the amount of \$45,225.00 to complete our aerator installation for Murrells Inlet WWTP. We received two (2) quotes for integrating the floating platform aerators into our existing SCADA system. The results of those quotes are as follows:

Supplier:	Pro Pump & Controls	Century Control Systems, Inc.
SCADA Integration	\$21,793.38	\$37,837.00

**FISCAL IMPACT:** \$67,018.38 to be funded by the District's Depreciation and Capital Replacement fund. \$65,000.00 was budgeted for Murrells Inlet Wastewater Treatment Plant Aerators in FY2024.

**RECOMMENDATION:** Staff recommends awarding the Aerator to Clearwater, Inc. in the amount of \$45,225.00 and SCADA integration to Pro Pump & Controls in the amount of \$21,793.38 for a total of \$67,018.38 funded by Depreciation and Capital Replacement fund.



# MEMO

**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR** *mf*

**DATE: MARCH 6, 2024**

**SUBJECT: BID RESULTS: PAWLEYS ISLAND WWTP AIRLINE REPAIRS**

The Pawleys Island Wastewater Treatment Plant uses aeration to provide oxygen to bacteria for treating and stabilizing the wastewater. There are numerous air leaks from the blower building to the sludge holding tank and the airline header for the aeration basin. Blowers account for at least 50% of total energy usage at wastewater treatment plants. Repairing air leaks will increase the blower's efficiency, optimize treatment, and reduce energy costs. We will be using the amount budgeted for Blower Replacement to repair the airlines for the Pawleys Island WWTP. Airline repairs were divided into two projects. The Airline Header Project for the aeration basin consists of fabricating 135 feet of stainless steel 6-inch airlines and installing (12) twelve butterfly valves with fittings and gaskets. The Sludge Holding Tank Airline Replacement Project consists of replacing 220 feet of 8-inch Ductile Iron airline pipe from the blower building to the tank.

The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received a total of (4) four bids on March 5, 2024, at 2:30 PM for the Airline Header Project and a total of (2) two bids on March 6, 2024, at 2:30 PM for the Sludge Holding Tank Airline Replacement Project. The results of those bids are attached:

**FISCAL IMPACT: \$52,381.00 with a 10% contingency of \$5,238.00 for the Airline Header Project and \$36,115.00 with a 10% contingency of \$3,612.00 for the Sludge Holding Tank Airline Replacement Project to be funded by the District's Depreciation and Capital Replacement fund. The amount budgeted for the Blower Replacement project in FY2024 was \$165,000.00.**

**RECOMMENDATION: Staff recommends awarding the bid for the Airline Header Project to Mace Mechanical for \$52,381.00 with a 10% contingency of \$5,238.00 and the Sludge Holding Tank Airline Replacement Project to North American Construction Company for \$36,115.00 with a 10% contingency of \$3,612.00 for a total of \$97,346.00 funded by Depreciation and Capital Replacement fund.**



**BID TABULATION FOR PAWLEYS ISLAND WWTP AIR LINE HEADER REPLACEMENT**

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT**

**March 5, 2024 AT 2:30 PM**

<b>Vendor:</b>	Mace Mechanical	A C Schultes	Harper Construction	Level Utilities
Replacement of Air Header System per specification:	\$52,381.00	\$62,305.00	\$106,291.29	\$123,350.00

**BID TABULATION FOR PAWLEYS ISLAND WWTP AirlineReplacement to Sludge Holding Tank**

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT**

**March 6, 2024 AT 2:30 PM**

<b>Vendor:</b>	North American Construction Company	A C Schultes		
AirlineReplacement to Sludge Holding Tank per specification:	\$36,115.00	\$44,306.00		



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FU MAN YIP, OPERATIONS DIRECTOR *mcf*

**DATE:** March 5, 2024

**SUBJECT:** BID RESULTS: Waccamaw Neck WTP Filter Repair

---

The District recently solicited bids to furnish all labor, materials, equipment, and supervision to perform a filter repair on one of our eight (8) gravity filters. We experienced a media breakthrough after a filter backwash, which caused filter turbidity to exceed the regulatory limit. After performing and observing another filter backwash, we concluded the cause of the breakthrough came from damaged filter bed nozzles. Filter repair consists of removing the media, identifying, and replacing the damaged filter bed nozzles, and then returning the media to the filter for operation.

The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. Sealed bids are due back by 2 PM on March 8, 2024, and have not been received as of the writing of this memo. Staff will present the bid results on March 14, 2024, at the Board of Directors meeting.

**FISCAL IMPACT:** To be determined after the bid opening on March 8, 2024. This is an unscheduled project funded by the remaining FY2024 Depreciation and Capital Replacement Fund.

**RECOMMENDATION:** Staff will make their recommendation at the Board of Directors meeting.





# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** MICHAEL FU MAN YIP, OPERATIONS DIRECTOR *mf*

**DATE:** March 5, 2023

**SUBJECT:** BID RESULTS: Pawleys Island WWTP Clarifier Rehabilitation

---

The District recently solicited bids to furnish all necessary materials, tools, equipment, and labor for the rehabilitation of Pawleys Island WWTP clarifier.

Each fiscal year the District has overhauled one clarifier for the last four years. Out of the eight total clarifiers owned by the District, this will be the fifth overhauled for FY2024. The current project consists of plumbing the center pier and overhauling the existing clarifier drive unit. We are replacing and repairing the skimmer arm, support trusses, and unitube header for proper sludge collection. The skimmer arm is running out of plane and missing floating solids on the clarifier and hanging up on the scum beach. The manifold seal will also be replaced along with coating the clarifier floor, underwater steel, scum box, and the bridge for our Clarifier Rehabilitation project.

The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received a total of (3) three bids on March 5, 2024, at 2:00 PM. The results of those bids are as follows:

Contractor:	Sentury Equipment Corp.	Wes Tech Engineering Inc.	North American Construction Co.
Total:	\$239,527.00	\$593,884.00	\$641,645.00

**FISCAL IMPACT:** \$239,527.00 and a 10% contingency at \$23,953.00 to be funded by the District's Depreciation and Capital Replacement fund. \$350,000.00 was budgeted for Pawleys Island WWTP Clarifier Rehabilitation in FY2024.

**RECOMMENDATION:** Staff recommends awarding the bid for the Pawleys Island WWTP Clarifier Rehabilitation to Sentury Equipment Corp. for \$239,527.00 with a \$23,953.00 contingency for a total of \$263,480.00 funded by Depreciation and Capital Replacement fund.



# MEMO

**TO: BOARD OF DIRECTORS**

**FROM: ZACH W. WEBB, CPA**  
**ACCOUNTING SUPERVISOR – BILLING AND COLLECTIONS**

**DATE: MARCH 6, 2024**

**SUBJECT: METER REPLACEMENT PROPOSAL**

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The FY2024 Capital Improvement Budget included \$80,000 for meter replacement.

In the previous year, a portion of the meter replacement budget facilitated the installation of 113 Sensus iPERL meters along South Waccamaw Drive in Garden City. This area poses significant challenges for manual meter reading due to frequent sand overwash from tides and storm surges. The iPERL meters, being electronic, enable our staff to obtain readings without the need to open the meter box, thus mitigating the issue of sand falling into the box. The reading is displayed on a handheld device when the device is placed directly against the meter lid. This method of reading is referred to as “touch read.”

To further enhance efficiency and safety, the addition of a transmitter to the Sensus iPERL upgrades the meter to allow staff to collect multiple readings quickly and directly from a vehicle when driving by the meters. This method of reading is referred to as “drive by” or automated meter reading (AMR) and is particularly advantageous in areas like South Waccamaw Drive where reading challenges are exacerbated by high vehicular traffic, pedestrian traffic, and a lack of available parking. Discussions with senior members of the meter team have pinpointed this route as the top priority for significant enhancements in both efficiency and safety.

The proposed allocation for the current year will cover the purchase of 113 transmitters to convert the existing iPERL meters to AMR capability, and the purchase of 140 more sets comprising meters, transmitters, and lids. This expansion will equip us with a total of 253 AMR meters for the Garden City route, streamlining our operations and enhancing staff safety. Installations will be performed by District staff.

Sensus iPERL meters have proven to be highly reliable and are compatible with our billing software. The sole distributor of Sensus water meters in South Carolina is Ferguson Waterworks.

**FISCAL IMPACT: The cost of purchasing 140 Sensus iPERL ¾” meters, 140 meter lids, and 253 transmitters from the South Carolina sole supplier, Ferguson Waterworks, is \$79,758.**

**RECOMMENDATION: Staff recommends the District accept the proposal to purchase meters and related parts from Ferguson Waterworks at a cost not to exceed \$80,000.**



FEL-MYRTLE BEACH WW #543  
3046 EMORY RD  
MYRTLE BEACH, SC 29577-6657

Phone: 843-691-6017  
Fax: 843-293-3265

Deliver To:  
From: Robert Weis  
Comments:

15:05:52 MAR 01 2024

Page 1 of 1

FERGUSON WATERWORKS #543  
Order Confirmation  
Phone: 843-691-6017  
Fax: 843-293-3265

Order No: 0705857  
Order Date: 03/01/24  
Writer: WGG

Req Date: 04/30/24

Ship Via: OTHER  
Terms: NET 10TH PROX

Sold To: GEORGETOWN COUNTY WATER  
4145 HIGH MARKET STREET  
GEORGETOWN, SC 29440

Ship To: GEORGETOWN COUNTY WATER  
456 CLEARWATER DRIVE  
PAWLEYS ISL, SC 29585

Cust PO#:

Job Name: ANNUAL PURCHASE

Item	Description	Quantity	Net Price	UM	Total
S5396353752201MI	M520M-F1-TC-X-E-MI 1P PIT W-ID/LD	113	197.800	EA	22351.40
	SUBTOTAL				22351.40
SI2S1GGXX	LF 3/4 IPERL SHORT 100 GAL WTR MTR	140	156.000	EA	21840.00
S5396353752201MI	M520M-F1-TC-X-E-MI 1P PIT W-ID/LD	140	197.800	EA	27692.00
SP-FYLPT	3/4 PLAST MTR LID W/ TR HOLE	140	24.000	EA	3360.00
	SUBTOTAL				52892.00

Net Total: \$75243.40  
Tax: \$4514.60  
Freight: \$0.00  
Total: \$79758.00

#### WARRANTY PROVISIONS

The purchaser's sole and exclusive warranty is that provided by the manufacturer, if any. Seller makes no express or implied warranties. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. Complete Terms and Conditions are available upon request or can be viewed on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



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complete a survey about your orders:

<https://survey.medallia.com/?bidsorder&fc=950&on=12356>



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** JOHN F. BUCK, CPA *JFB*  
FINANCIAL/ADMINISTRATION SERVICES DIRECTOR

**DATE:** MARCH 6, 2024

**SUBJECT:** TD BANK - GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION

---

When the District elects new officers or changes executive staff, the persons authorized to complete certain banking functions such as signing checks or authorizing wire transfers must be updated. The District by-laws allow for all checks \$5,000 or less to be signed by one authorized person; all checks \$5,000 or more but less than \$25,000 to be signed by two authorized persons; and all checks \$25,000 or more to be signed by two authorized persons, one of which must be a Board Member. All wire transfers require the approval of two authorized persons, one of which must be a Board Member.

All instruments that involve the incurrence of debt by the District must be in the form of a resolution approved by a majority of the Board of Directors.

The Board Members to be authorized by the adoption of the accompanying resolution are the Chair, Vice-Chair, Secretary and the Assistant Secretary. The District staff to be authorized by the adoption of the accompanying resolution are the Executive Director, Engineering Director and the Operations Director. The Financial/Administrative Services Director facilitates the disbursement of funds and is thus excluded from authorizing disbursements. The Engineering Director, at present, is not listed in the by-laws as authorized to sign checks. We are placing her on the Resolution in anticipation of modifying the by-laws. In addition, she can be temporarily be authorized when the Executive Director is unavailable.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** Staff recommends the adoption of the Governmental Entity Certificate of Resolution as presented.



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# GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION

(For Deposit Accounts)

<b>Depositor (Name of Governmental Entity):</b>  <b>GEORGETOWN COUNTY WATER AND SEWER DIST</b>  <b>Address:</b> <b>4145 HIGHMARKET ST</b> <b>GEORGETOWN SC 29440</b>	<b>Financial Institution:</b> <b>TD Bank, N.A</b> <b>11000 Atrium Way</b> <b>Mt. Laurel, NJ 08054</b>
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**I HEREBY CERTIFY** that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on **MARCH 14, 2024** in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

**I FURTHER CERTIFY** that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the **State of SOUTH CAROLINA**, a Governmental Entity.

**RESOLVED**, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Chair	Leona Myers Miller	
Vice Chair	John Sands	
Secretary	Comeletia Pyatt	
Assistant Secretary	Whitney Hills	
Executive Director	Tommie H. Kennedy	
Operations Director	Michael Fu Man Yip	
Engineering Director	Amanda Gill	

**FURTHER RESOLVED**, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

**I FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand on March14, 2024 and attest that the signatures set opposite the names listed above are their genuine signatures.

**CERTIFIED TO AND ATTESTED BY:**

SEAL

X

Authorized Governmental Agent or Assistant Authorized Governmental Agent

---

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same. Rev. 11/2014 | TD Bank, N.A.



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** JOHN F. BUCK, CPA *JFB*  
FINANCIAL/ADMINISTRATION SERVICES DIRECTOR

**DATE:** MARCH 4, 2024

**SUBJECT:** WAVERLY SEWER PROJECT ASSESSMENT ROLL CERTIFICATION

---

The Waverly Sewer Project is completed. Staff has identified 22 parcels subject to the assessment. The final project cost was \$27,532 or \$6,221 below the estimated cost of \$33,753. The total project cost subject to assessment is \$27,532 or \$1,251.45 per parcel. The annual assessment per parcel based on an interest rate of 4.00% for five (5) years is \$281.11. The interest rate was the rate quoted as the minimum charged by the District for self-funded projects at the time the project was proposed.

The parcels to be assessed were determined by using the County's zoning classification, the size of the property, the use of the property, and the applications for service. All parcels with a residential or commercial use structure are included in the assessment as are all serviceable parcels that applied for service. Subdivided parcels that are five acres or less are included in the assessment regardless of use or zoning classification. Parcels larger than five acres and zoned Forest & Agriculture that have not applied for service are not included in the assessment unless a residential or commercial use structure is present.

**FISCAL IMPACT:** This is a District funded project as opposed to a loan funded project. As such, the District is "loaning" the funds for the project and will collect principal and interest at the 4% rate over the next five (5) years.

**RECOMMENDATION:** Staff is requesting the Board of Directors to certify that the Waverly Sewer Project Assessment Roll is complete and correct as to the lots or parcels to be assessed and to the owners of record of such lots and parcels, subject to the conclusion of the appeals hearing to be held at the April 11, 2024 Board of Directors meeting in keeping with Section 6-11-1230 of the South Carolina Code of Laws paragraph 4(c, d & e).

## A RESOLUTION

PROVIDING FOR THE IMPOSITION OF FRONT FOOT ASSESSMENTS AGAINST PROPERTY ABUTTING SEWER COLLECTION MAINS TO BE CONSTRUCTED IN GEORGETOWN COUNTY WATER AND SEWER DISTRICT, IN GEORGETOWN COUNTY, SOUTH CAROLINA. (RICE MILL DRIVE AND POST OFFICE LANE).

BE IT RESOLVED BY THE GEORGETOWN COUNTY WATER AND SEWER DISTRICT, IN MEETING DULY ASSEMBLED:

### ARTICLE I

#### FINDING OF FACT

##### SECTION 1.

Georgetown County Water and Sewer District (the District) is a body corporate and politic and a special purpose district, created by Act 733 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina, Regular Session of 1967, as amended, and is empowered to construct, operate and maintain sewage collection, disposal, treatment facilities, sewer collection, storage and supply facilities. The District is further empowered by Section 6-11-1230 of the Code of Laws of South Carolina 1976, as amended, to impose front foot assessments against property abutting sewer collection lines and sewer collection mains within the District, to reimburse the District for all or a portion of the cost of installing such sewer collection lines and sewer collection mains and associated appurtenant improvements.

##### SECTION 2.

The District after a careful investigation into the methods of financing the cost of constructing extensions to the District's existing sewer collection system in the Rice Mill Drive and Post Office Lane area of Georgetown County, plans to obtain a loan secured by a pledge of front foot assessment revenues and to impose front foot assessments against those properties abutting the sewer collection mains to be constructed and appurtenant improvements to be constructed with the proceeds of such loan to the extent hereinafter prescribed in order to defray the cost of installing such sewer collection mains and appurtenant improvements.

##### SECTION 3.

The District has determined to proceed with the construction of the Project, the cost of which will be defrayed from the proceeds of the sale of the above-mentioned loan and to provide for the



payment of the debt service for such loan by the imposition of front foot assessments. By this Resolution, the District proposes to exercise the authorization of Section 6-11-1230 of the Code of Laws of South Carolina 1976, as amended, and, in particular, to comply with provisions of subsection (4) thereof.

## ARTICLE II

### IMPOSITION OF FRONT FOOT ASSESSMENTS

#### SECTION 1.

To the extent hereinafter prescribed, the actual cost of the establishment and construction of any sewer collection mains and appurtenant improvements hereafter constructed by the District as part of the Project and any extensions thereof within the District, or so much of the actual cost thereof as the District in its discretion deems appropriate, shall be assessed subject to the provisions of Article 1, Section 2 and 3 above, upon the lots and parcels of land abutting directly on such lateral lines or extensions thereof according to the extent of the respective frontage thereon, by an equal rate per foot of such frontage, or the District may, in its discretion, provide in the instance of corner lots, for an assessment deemed to be equitable, and provide that, if the area to be served is part of a development or zoned for residential use, then an assessment may be levied by the District on a parcel or per unit basis rather than on a front foot basis and as herein used, the term "front foot assessment" shall include such assessments levied on a parcel or per unit basis.

#### SECTION 2.

No front foot assessment provided for in this resolution shall be imposed against any property unless the property is being used for or is devoted to commercial, industrial, or residential purposes at the time of the assessment or unless, in the case of the properties on which no building shall be situate, such property shall have been platted or otherwise zoned, dedicated, developed, or devoted to residential or commercial purposes. If any such property which, pursuant to the provisions of this Section 2, is exempt from front foot assessments at the time the assessment is originally levied is later platted or otherwise developed, then at such time the front foot assessment prescribed herein shall be levied against such property and such property shall forthwith be subject thereto without any further action being taken by the District.

### SECTION 3.

In the event that the front foot method of assessment is used no individual residential parcel shall be assessed on the basis of more than 250 feet of frontage, provided that any portion of property exempt for this reason which subsequently becomes a separate parcel shall be forthwith subject to the front foot assessment prescribed herein without any further action taken by the District.

## ARTICLE III

### PAYMENT OF ASSESSMENTS AND DELINQUENT ASSESSMENTS

#### SECTION 1.

The front foot assessments herein provided for shall be paid in equal installments over a period of five (5) years payable annually within that period of each year during which County taxes are payable, and late payments of assessments shall be penalized to the same extent as in the case of delinquent County Taxes.

#### SECTION 2.

The deferred portion of assessments paid in annual installments, as provided in Section 1 of Article III, shall bear interest at a rate of 4.0% (not to exceed the same rate of interest paid by the District on the loan and not to exceed the same rate of interest limitation as prescribed by law) from the date of the confirmation of the assessment roll, payable with such annual installment. Any property owner shall have the right at any time in his option to prepay in full the front foot assessment against his property by the payment of the balance due plus interest calculated to the date of prepayment. If any property owner shall fail or neglect to pay any installment when the same becomes due and payable, then and in that event, the District may, at its option, declare all of the installments remaining unpaid at once due and payable and such property shall be sold by the county sheriff in the same manner and with the same right of redemption as are prescribed by law for the sale of land for unpaid property taxes.

## ARTICLE IV

### DESCRIPTION OF PROJECT

#### SECTION 1.

The Project includes the extension and installation of sewer collection lines and all associated appurtenant improvements in the Rice Mill Drive and Post Office Lane community within the service area of the District. The extent and nature of the Project more fully appear by reference to plats and engineering reports on file in the District's Office located at 456 Clearwater Drive in Pawleys Island, South Carolina, where they can be inspected by interested persons on any weekday between the hours of 8:00 A.M. and 5:00 P.M.

#### SECTION 2.

The sewer collection lines and associated appurtenances to be constructed will be constructed along and in certain streets yet to be named and in the following named streets or parts thereof located within the District: Rice Mill Drive and Post Office Lane. The names of the streets named herein are subject to change from time to time by the Georgetown County Council.

A single sewer collection main will be constructed in the street mentioned above for the purposes of serving properties lying on both sides of such street and the assessment will be imposed against the abutting properties on both sides of the street.

## ARTICLE V

### ASSESSMENT ROLL NOTICE AND HEARING

#### SECTION 1.

Upon the completion of the construction of the sewer collection mains described in the preceding Article IV, the District shall compute and ascertain the total cost thereof and shall thereupon make an assessment of such total cost, or so much thereof as the District deems appropriate.

## SECTION 2.

For the purpose of making such assessment, the District shall make out an assessment roll in which will be entered the names of the owners of the properties to be assessed and the amount assessed against their respective properties, together with a brief description of the lots or parcels of land assessed.

## SECTION 3.

Immediately after such assessment roll has been completed, the District shall forthwith cause one copy thereof to be deposited in the District office located at 456 Clearwater Drive in Pawleys Island, South Carolina, for inspection by interested parties on any weekday between the hours of 8:00 A.M. to 5:00 P.M., and shall cause to be published at least once in a newspaper of general circulation within the District an appropriate notice of the completion of the assessment roll, setting forth a description in general terms of the improvements and the time and place fixed for the meeting of the District for a hearing of objections in respect of front foot assessments to be held not earlier than (10) days from the date of the publication of such notice.

## SECTION 4.

As soon as practicable after the completion of the assessment roll and prior to the publication of the notice above mentioned, the District shall mail to the owner or owners of each lot or parcel of land against which a front foot assessment is to be levied at his or her address, if any, appearing on the records of the Georgetown County Treasurer, a notice stating the nature of the improvements, the total costs thereof, the particular property and frontage in feet upon which the front foot assessment may be paid (as applicable). This notice shall also contain a brief description of the particular property involved, together with a statement, that the amount assessed shall constitute a lien against the property superior to all other liens except property taxes. The notice shall also state the time and place fixed for the meeting of the District above mentioned for a hearing of objections in respect of the front foot assessments. Any property owner who fails not later than three (3) days prior to the date set for such meeting to file with the District a written objection to the front foot assessment against his property shall be deemed to have waived all rights to object to such front foot assessment, and the notice prescribed herein shall so state.

#### SECTION 5.

In the event no address appears on the records of the Georgetown County Treasurer for a particular property owner, or in the event the District has reason to believe that such address is inaccurate, the District shall make every reasonable effort to determine the correct address of such property owner to the end that he shall receive written notice of the assessment to be made against the property if it is possible with reasonable efforts to determine his location and address.

#### SECTION 6.

At the time and place specified for the meeting prescribed hereinabove in Section 3 of this Article V, or at such time and place to which it may adjourn, the District shall hear the objections of all persons who have filed written notice of objections within the time prescribed above who may appear and make proof in relation thereto, either in person or by counsel. The District thereupon shall make such corrections in the assessment roll as it may deem proper, confirm the same, or set it aside, and provide for a new assessment. Whenever the District shall confirm the assessment roll either as originally prepared or as thereafter corrected, a copy thereof, certified by the Secretary of the District, shall forthwith be filed in the Office of the Register of Deeds for Georgetown County.

#### SECTION 7.

From the time of such filing, front foot assessments impressed in the assessment roll as filed shall constitute and be a lien on the real property against which the same are assessed superior to all other liens and encumbrances except for the lien for property taxes.

### ARTICLE VI

#### PROPERTY OWNERS' RIGHT TO OBJECT TO ASSESSMENT

#### SECTION 1.

Immediately upon the confirmation of the assessment roll and the filing of the same with the Office of the Register of Deeds for Georgetown County, The District shall mail a written notice to all persons who have filed written objections as hereinabove provided of the amount of the front

foot assessments finally confirmed against his property. If any such person is dissatisfied with the amount of the front foot assessment so confirmed, he may appeal the same to the Georgetown County Court of Common Pleas, provided that he give the District written notice of this intent to appeal within ten (10) days after the mailing to him of the notice confirming the assessment and, within five (5) days after giving such notice to the District, serve upon the District a statement of facts upon which he bases his appeal; but no such appeal shall affect the validity of the front foot assessment confirmed and not appealed.

## SECTION 2.

The District may correct, cancel, or remit any such front foot assessments and may remit, cancel or adjust the interest or penalties of any front foot assessments, and is empowered when, in its judgment, there is any irregularity, omission, error, or lack of jurisdiction of any of the proceedings relating thereto, to set aside the whole of any assessment made by it and thereupon to make a reassessment.

## ARTICLE VII

### COLLECTION OF ASSESSMENTS

#### SECTION 1.

As soon as the assessment roll has been completed and a certified copy thereof filed with Office of the Register of Deeds of Georgetown County, a certified copy thereof shall also be delivered forthwith to the Georgetown County Treasurer, who shall prepare and keep a separate book in connection therewith and who shall proceed to collect the same in the manner of County taxes.

#### SECTION 2.

The Georgetown County Treasurer shall remit such collections on or before April 15, of each year, as he shall be directed by the District.

#### SECTION 3.

The Georgetown County Treasurer shall mail out notices annually on such front foot assessments at the same time county tax notices are mailed out and past due assessments shall be turned over by Georgetown County Treasurer to the Tax Collector for Georgetown County who shall proceed to collect the same in the same manner as unpaid county taxes are

collected. The Tax Collector for Georgetown County shall likewise keep separate records in connection with such past due assessments and shall remit all sums collected forthwith upon the direction of the District.

## ARTICLE VIII

### DEPOSIT OF FUNDS

#### SECTION 1.

All moneys realized from front foot assessments, including interest paid on deferred installments, shall be kept on deposit in a bank located within Georgetown County to be designated by the District and shall be used to provide debt service on the loan in the manner prescribed in the proceedings hereafter taken to provide for the issuance of such loan and for no other purpose.

#### SECTION 2.

Moneys realized from front foot assessments and deposited as aforesaid shall, to the extent practicable, be invested in obligations of the United States of America or any agency of the United States of America or in obligations guaranteed by any agency of the United States of America maturing in such fashion as to provide cash funds in accordance with the requirements of the aforesaid loan documents. All income derived from any such investments shall be applied in the same manner as the invested funds are applied.

#### SECTION 3.

Moneys on deposit as aforesaid in excess of the amount insured by the Federal Deposit Insurance Corporation shall be secured by direct obligations of the United States or by obligations guaranteed by any agency of the United States in an amount equal to the funds on deposit. The securities which secure the funds so deposited shall be held by a bank other than the depository which has a combined working capital and surplus of not less than \$1,000,000.

## ARTICLE IX

### ESTIMATE OF COSTS OF CONSTRUCTING SEWER COLLECTION LINES AND APPURTENANT IMPROVEMENTS AND ESTIMATE OF FRONT FOOT ASSESSMENT

#### SECTION 1.

Based on the estimates of Engineers employed by the District, it appears that the total cost of the construction of the sewer collection mains and associated appurtenant improvements comprising the "Project " will be no more than **\$27,532** and the District has determined that the total cost of the sewer collection lines, and appurtenant improvements shall be assessed against the abutting properties in accordance with the provisions of this Resolution.

#### SECTION 2.

The aggregate number of properties abutting the sewer collection mains to be constructed and subject to the front foot assessment provided for in this Resolution is approximately **twenty-two (22)** parcels. All such parcels are zoned, platted and devoted for residential or commercial use, and the District has determined that it will be more equitable to levy the assessment on a parcel or per unit basis rather than a front-age basis. Consequently, the District has determined that front foot assessments to be imposed to fund the sewer system improvements will be approximately **\$1,251.45** per parcel.

#### SECTION 3.

The District may, prior to the completion of the assessment roll modify the assessment herein provided for if, in the judgment of the District, it appears necessary or desirable to do so in order to make adjustments for any error in the estimates above mentioned or a redetermination of the total number of lots or parcels subject to the assessment or for any other lawful reason.



ARTICLE X  
ASSESSMENT ROLL  
NOTICE AND HEARING

SECTION 1.

The District, by this Resolution, herewith designates, by general description, all such properties replatted or subdivided and subject to the assessment. The amended Assessment Roll hereinafter identifies the names of the persons and properties assessed and the amount assessed against their respective properties with a brief description of the lots or parcels of land assessed.

SECTION 2.

An Appeals Hearing will be held on Thursday, April 11, 2024, at 6:00 P.M. in the Conference Room of the Georgetown County Water and Sewer District's Office located at 456 Clearwater Drive, Pawleys Island, Georgetown County, South Carolina, for the purpose of hearing objections in respect to the assessments herein levied. Objections or appeals to the imposition of the assessment will be heard by the Commission at that time. Any property owner who fails not later than three (3) days prior to that date set for the hearing, to file with the Commission a written objection or appeal to the assessment against his property shall be deemed to have waived all rights to appeal or object to his assessment. Written objections shall be filed by mailing them by certified mail to the Georgetown County Water and Sewer District., P. O. Drawer 2748, Georgetown, S. C. 29442.

SECTION 3.

The publication of a "Notice of Adoption" in a newspaper of general circulation within the District constitutes a Notice of Adoption of the Resolution.

SECTION 4.

The District shall mail to the owner or owners of each lot or parcel of land against which an assessment is levied at his or her address, if any, appearing on the records of the Georgetown County Treasurer, a notice stating the amount to be assessed against the particular property, together with the terms and conditions upon which the assessments may be paid. This notice shall also contain a brief description of the particular property involved, together with a statement that the amount assessed shall constitute a lien against the property superior to all other liens except property taxes. The notice shall also state the time and place fixed for the

meeting of the District above mentioned for a hearing of objections in respect of the assessments.

#### SECTION 5.

In the event no address appears on the records of the Georgetown County Treasurer for a particular property owner, or in the event the District has reason to believe that such address is inaccurate, the District shall make every reasonable effort to determine the correct address of such property owner.

#### SECTION 6.

At the time and place specified for the meeting prescribed herein above, or at such other time and place to which it may adjourn, the District shall hear the objections of all persons who have filed a written notice or objection within the time prescribed above who may appear and make proof in relation thereto, either in person or by counsel. The District thereupon shall make such corrections in the Amended Assessment Roll as it may deem proper, confirm the same, or set it aside and provide for a new assessment. Whenever the District confirms the Assessment Roll, either as originally prepared or as thereafter corrected, a copy thereof certified by the Secretary of the District, shall forthwith be filed in the Office of the Register of Deeds for Georgetown County.

### ARTICLE XI

#### PROPERTY OWNERS RIGHT TO OBJECT TO ASSESSMENT ROLL

#### SECTION 1.

Immediately upon the confirmation of the Assessment Roll and the filing of the same with the Office of the Register of Deeds for Georgetown County, the District shall mail a written notice to all persons who have filed written objections, as herein above provided, of the amount of the assessment confirmed against his property. If any such person is dissatisfied with the amount of the assessment so confirmed, he may appeal the same to the Georgetown County Court of Common Pleas provided that he gives the District written notice of his intent to appeal within ten (10) days after the mailing to him of the notice confirming the assessment and, within five (5) days after giving such notice to the District, serve upon the District a statement of facts upon which he based his appeal; but no such appeal shall affect the validity of the assessments confirmed and not appealed.

## SECTION 2.

The District may correct, cancel, or remit any such assessments and may remit, cancel, or adjust the interest or penalties of any assessment, and is empowered when, in its judgment, there is any irregularity, omission, error, or lack of jurisdiction of any of the proceedings relating thereto, to set aside the whole of any assessment by it and thereupon to make a reassessment.

## ARTICLE XII

### COLLECTION OF ASSESSMENTS

#### SECTION 1.

As soon as the Assessment Roll has been completed and a certified copy thereof filed with the Office of the Register of Deeds of Georgetown County, a certified copy thereof shall also be delivered forthwith to the Georgetown County Treasurer who shall prepare and keep a separate book in connection therewith and we shall proceed to collect same in the same manner of county taxes.

#### SECTION 2.

The Georgetown County Treasurer shall remit such collections on or before April 15 of each year, as she shall be directed by the District.

#### SECTION 3.

The Georgetown County Treasurer shall mail out notices annually on such assessments at the same time county tax notices are mailed and past due assessments shall be turned over to the Tax Collector for Georgetown County who shall proceed to collect the same in the same manner as unpaid county taxes are collected. The Tax Collector of Georgetown County shall likewise keep separate records in connection with such past due assessments and shall remit all sums collected forthwith upon the direction of the District.

## ARTICLE XIII

### THE HEARING OF OBJECTIONS TO PARCELS PREVIOUSLY ASSESSED

#### SECTION 1.

It is the determination of the Board of Directors that in accordance with statutory authority (S.C. Code of Laws Section 6-11-1230 paragraph (4) subparagraphs (d) and (g). The District is not

compelled to hear the objections to assessments whereby a property owner failed to make a timely objection as prescribed by statute. Any property owner so failing to provide a timely appeal as required by statute waives his right to appeal, unless the District in the exercise of its equitable powers decides to hear such appeals. It is the intent of this Article to prescribe the procedures by which the District, in its discretion, will administer the hearing of such appeals. In connection therewith the District may correct, cancel, or remit any assessment and may remit, cancel or adjust the interest or penalties of any assessment where in its judgment there is an irregularity, omission or error.

## SECTION 2.

It is not the intent of this article to solicit appeals against all assessments herein before levied. It is the intent of this Article to provide an equitable means to resolve inequities that may occur from time to time. The District, as a matter of policy or procedure, will not use its authority for the purpose of reviewing all assessments previously levied. In connection therewith the hearing of such appeals, as herein contemplated shall be administered as follows:

- (a) Any property owner who in his judgment has a valid appeal resulting from an omission, error, or irregularity may file with the District a written statement delineating the conditions of his appeal.
- (b) Any property owner who fails, not later than August 1st of each year, to file with the District a written objection to the assessment against his property shall be deemed to have waived all rights to object to such assessment.
- (c) On or after March 14, 2024, the Board of Directors shall establish a date, time and place for the Directors to convene to hear the objections in respect to the assessments. All such persons having filed a valid and timely appeal as provided above shall be provided with a notice stating the date, time and place of the meeting to hear appeals. Such meeting shall not be earlier than ten (10) days from the date of the mailing of notices to appealing property owners.
- (d) At the time and place specified for the meeting above mentioned, or at some other time to which it may adjourn, the District shall hear the appeals of all persons who have filed a written notice of objection within the time prescribed. Such persons may appear and make proof in relation thereto either in person or by their attorney.

- (e) The District may thereupon correct, cancel or remit any assessment or remit, cancel, or adjust the interest or penalties deemed proper by and within the authority of the Board of Directors.
- (f) Immediately upon the decision of the Board in relation to the various appeals, the District shall mail a written notice to all persons who have filed a request for an appeal as herein above provided.
- (g) The right to hear the herein before described appeals is solely within the discretionary authority of the Board of Directors as prescribed in accordance with the South Carolina Code of Laws Section 6-11-1230 paragraph (4) subparagraph (h) such persons that may be dissatisfied with the decision of the Board of Directors shall NOT be granted the right of appeal to a higher legal authority. Such statutory authority is granted to the District by the failure of the property owner to file a timely appeal at the time the assessment was originally levied (S.C. Code 6-11-1230 paragraph (4) subparagraph (d)).

## ARTICLE XIV

### NOTICE AND HEARING OF APPEALS TO PARCELS ORIGINALLY ASSESSED

#### SECTION 1.

The District, by this Resolution, designates by general description all such properties subject to exemption to a water and/or sewer assessment previously levied. The Amended Assessment Roll hereinafter identifies the names of the persons and properties previously assessed and now determined by the District to be exempt. Only those properties being deleted from the original assessment roll(s) are so designated.

#### SECTION 2.

An appeals hearing will be held on Thursday, April 11, 2024, at 6:00 P.M. in the Pawleys Island Administration Offices located at 456 Clearwater Drive, Pawleys Island, South Carolina, for the purpose of hearing objections in respect to the appeals so filed in keeping with the requirements for appeals to parcels originally assessed. Objections to appeals will be heard by the commission at that time. Any property owner who fails to file written objection or appeal in keeping with the foretasted procedures and previously adopted resolutions of the District shall be deemed to have waived all rights to appeal or object to his assessment and accordingly will not be heard.

ARTICLE XV

PUBLICATION OF RESOLUTION

SECTION 1.

This resolution shall forthwith be published in The Coastal Observer, a newspaper of general circulation in the District, and shall become effective on the eighth (8th) day following such publication.

DONE IN MEETING DULY ASSEMBLED this 14th day of March, A.D. 2024.

GEORGETOWN COUNTY WATER AND SEWER  
DISTRICT

\_\_\_\_\_  
LEONA MYERS MILLER, CHAIR

\_\_\_\_\_  
JOHN SANDS, VICE CHAIR

\_\_\_\_\_  
COMELETIA PYATT, SECRETARY

\_\_\_\_\_  
WHITNEY HILLS, ASSISTANT SECRETARY

\_\_\_\_\_  
SKIP CORN, MEMBER

\_\_\_\_\_  
ZANN SMITH, MEMBER

\_\_\_\_\_  
STEVE SQUIRES, MEMBER

(SEAL)

ATTEST: \_\_\_\_\_  
COMELETIA PYATT, SECRETARY



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AG AMANDA GILL**  
**ENGINEERING & CONSTRUCTION DIRECTOR**

**DATE: MARCH 4, 2024**

**SUBJECT: CAPITAL IMPROVEMENT PROJECTS STATUS REPORT**

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**1. Pump Station 304 Bypass / Re-Route (FY20)**

This project is to reduce the load on the sewer system along the Highway 17 Business corridor in Murrells Inlet. Staff will be selecting a route based on recommendations from Highfill Engineering's analysis of the system in 2015. Requests for Proposals (RFPs) will then be issued to the pre-qualified engineering firms for the design of the selected route. Engineering was awarded to Highfill Engineering. Staff is working with the Waccamaw Regional COG to submit an application for an EDA grant. The grant application has been submitted. Staff have received and reviewed Bidding Documents and waiting on an EDA funding decision before going out to bid. The District has been notified of the EDA grant approval for \$1.45 million and is working through grant paperwork and requirements before the project can go out to bid. Staff have received approval from EDA to go out for bids. Bids are due September 14<sup>th</sup> and will be presented in the October BOD meeting. The District received only one sealed bid on September 14<sup>th</sup>. Because of EDA requirements, the project will need to be re-bid. Staff will re-bid after January 1<sup>st</sup>. The Contract Agreement was signed. Staff issued the Notice to Proceed dated May 16, 2022. The line work and Pump Station rehab has been completed. The pump station and force main has been active since August 17<sup>th</sup> without issue. The paving has been completed and the District is waiting on final sign-off from SCDOT.

**2. Raw Water Intake Solution – Design (FY20)**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. The engineer held a

kickoff meeting with staff. Staff met with the Engineering staff on July 15<sup>th</sup>. The Engineer will be focusing on the Willbrook Canal Site for design. Staff have received 100% drawings and working on easement acquisition. Staff have received a verbal approval from Army Corps of Engineers to proceed. SCIIP funding for this project has been approved. The Canal dredging work is underway. No Change

### **3. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers the 'Best Tasting Water in South Carolina' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. A Request for Proposals (RFP) was sent out to our pre-qualified engineering firms for design, permitting and construction management and are due back by August 3<sup>rd</sup>. The Task Order with WK Dickson has been signed. A kickoff meeting for the project design was held and design has begun. Staff have received the PER from the engineer and has issued comments back. SCIIP funding for this project has been approved. The PER has been approved by DHEC. Staff received the 90% drawings and sent back comments. No change.

### **4. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. Staff received 100% drawings for the elevated storage tank. SCDOT, DHEC and CZC Permitting has been submitted. Staff have received and reviewed the 30% drawings for the interconnect.

### **5. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change.



## **6. County Water Line Projects**

A total of 7 areas were approved by Georgetown County Council to install water lines for the communities. Staff have sent out material and bore bids for some of the areas, with bids due back November 7th. Below are updates for each individual project area:

- a. Ports Hill – Construction has begun.
- b. Tomahawk – Construction has begun.
- c. Holland – Construction has begun.
- d. Old Pee Dee / North – Materials received. Drawings 20% complete.
- e. Nate / Sampit – Main line complete – connections can now be made.
- f. Johnson Rd – Bids have been sent out for materials and due March 26<sup>th</sup>.
- g. Old Pee Dee / Petersfield

## **7. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a County funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings and the permitting process is ongoing. Some permits have been issued. No Change.

## **8. Pawleys Island Manhole Frame and Cover Replacements**

This project includes the replacement of existing manhole frame and covers with standard sized prior to a paving project done by SCDOT in the Town of Pawleys Island. Construction has been completed and ready for paving by SCDOT. This project will be removed from the list next month.

## **9. FY24 Hydrant Replacement**

In a continuation of the District's hydrant replacement program, bids were sent out to contractors for the replacement of 15 post hydrants and 3 fire hydrants throughout Georgetown County. The post hydrants include those that have been damaged beyond repair while the fire hydrants included are still in operation, but in need of replacement before they become inoperable. Bids were received February 28<sup>th</sup>. Update in Separate Memo.

**RECOMMENDATION:**        **This is for information only.**



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR**

**DATE: MARCH 4, 2024**

**SUBJECT: DEVELOPER PROJECTS STATUS REPORT**

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1. Arrow Village

Located off Jordan Landing Rd. in Murrells Inlet, this project consists of 4 single family lots. Preliminary approval has been issued and 10% reservations have been paid. Construction Permits received from DHEC. No Change

Forfeit to the District	\$2,452.40
Refund from District	\$0

2. Collins Creek PH 7

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. No Change

Forfeit to the District	\$7,551.60
Refund from District	\$67,964.40

3. Northbrook

Located off Turntable Rd in Murrells Inlet. The project consists of 57 single-family lots. Beezer Homes is the developer. The DRP package has been sent to DHEC. Construction Permits received from DHEC. No Change.

Forfeit to the District	\$16,006.20
Refund from District	\$124,966.80

4. Wachesaw Trail

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single family lots. Preliminary approval has been given for this project. Ready for construction of water and sewer. No Change.

Forfeit to the District	\$2,192.40
Refund from District	\$19,731.60

5. Brookgreen Gardens Conservatory

Located in Brookgreen Gardens. The project consists of multi-purpose commercial building for Brookgreen Events. Preliminary approval given. No Change.

Forfeit to the District	\$0
Refund from District	\$0

6. Osprey Town Homes

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDHEC Permits received.

Forfeit to the District	\$11,449.20
Refund from District	\$0

7. Marsh Point

Located off Watson Way just before the South Causeway in Pawleys Island. The project consists of 14 single-family lots. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

8. Waccamaw Elementary School Baseball Fields

Located on Waverly Road next to the Waccamaw Elementary School, in Pawleys Island. This project consists of baseball fields with concessions stand and bathrooms. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

9. Petigru Place

Located on Petigru Dr between Waverly Rd and Hwy 17. This project consists of 6 duplexes or 12 units. Preliminary approval has been issued for this project. No Change.

Forfeit to the District	\$0
Refund from District	\$0

10. Peru Plantation West Phase 1B

The project is located off North Fraser St. (Hwy 701), near the Black River. The project consists of 85 single family lots. This was an old project that was never finished in 2007. A new owner has purchased it and is finishing the project in multiple phases. This is an area that we serve sewer only. Construction started. No Change.

Forfeit to the District	\$0
Refund from District	\$0

11. Johnson Estates

This project is located on Johnson Rd. between Brick Chimney Rd. and Browns Ferry. The project consists of 28 single-family lots. Preliminary Approval has been Given.

Forfeit to the District	\$0
Refund from District	\$0

12. South Island Landing Phase 1

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases being served by the City and some being served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved.

Forfeit to the District	\$0
Refund from District	\$0

13. Regatta Townhomes

Located off Petigru Dr.. near Gertrude Dr. in Pawleys Island. The project consists of 41 town homes. SCDHEC Permits received.

Forfeit to the District	\$11,349.60
Refund from District	\$0

14. Sweetgrass Townhomes

Located off Petigru Dr. near Godfrey Rd in Pawleys island this project consists of 46 townhomes and 4 single family lots.

Forfeit to the District	\$0
Refund from District	\$0

15. Martin Luther King Estates

Located at off Petigru Dr. just south of Martin Luther King Rd in Pawleys Island. This project consists of 7 single family lots.

Forfeit to the District	\$3,183.20
Refund from District	\$0

16. Sanderling Bay

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single family lots. A pre-construction meeting was held and construction is approved.

Forfeit to the District	\$8,091.20
Refund from District	\$0

TOTAL RESIDENTIAL EQUIVALENT UNITS:	480
UNITS IN WACCAMAW NECK:	304
UNITS IN WEST GEORGETOWN:	176

**FISCAL IMPACT:**            If all the projects on this list expire the developers would forfeit \$62,275.80 and the District would be required to refund \$212,662.80. The individual forfeiture and refund amounts are shown under each project.

**RECOMMENDATION:**      This is for information only.

GEORGETOWN COUNTY WATER & SEWER DISTRICT

PERIOD  
7  
PAY PERIODS  
15

REVENUES and EXPENSES

AS OF 1-31-24

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 1,526,035.42	\$ 11,432,984.37
OPERATING EXPENSES	<u>1,707,351.26</u>	<u>10,935,799.14</u>
GAIN (LOSS)	<u>\$ (181,315.84)</u>	<u>\$ 497,185.23</u>

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TOTAL REVENUES	\$ 1,874,453.34	\$ 13,550,530.41
TOTAL EXPENSES	<u>1,959,687.74</u>	<u>12,509,191.40</u>
GAIN (LOSS)	<u>\$ (85,234.40)</u>	<u>\$ 1,041,339.01</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 1-31-24

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	401,247.79	322,037.56	3,147,229.24	3,112,532.16	1.11%
Water Service Connection	19,648.00	34,124.00	208,708.00	191,246.00	9.13%
Meter Placement Charge	0.00	0.00	1,093.00	973.00	12.33%
Backflow Inspection Charge	9,673.11	7,003.00	66,504.83	48,506.89	37.10%
Water DECAP Charge	88,045.00	90,525.06	614,170.00	626,126.03	-1.91%
Other Operating Reimb.	7,234.86	1,927.74	166,724.82	65,282.32	155.39%
	525,848.76	455,617.36	4,204,429.89	4,044,666.40	3.95%
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	509,083.44	385,943.57	3,662,017.11	3,437,198.19	6.54%
Sewer Service Connection	0.00	0.00	0.00	3,345.00	n/a
Sewer Tap / Step Unit	7,237.34	6,672.42	67,625.60	16,422.28	311.79%
Sewer Service Inspection	1,053.00	1,960.00	11,683.00	13,328.00	-12.34%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	172,551.23	174,793.92	1,204,928.95	1,216,545.08	-0.95%
Other Operating Reimb.	3,981.29	3,683.29	43,114.10	43,135.02	-0.05%
	693,906.30	573,053.20	4,989,368.76	4,729,973.57	5.48%
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	182,486.54	173,733.75	1,271,361.72	1,214,767.28	4.66%
Service Charge	8,809.96	13,274.00	68,372.82	76,695.85	-10.85%
Reconnect Charge	1,792.00	334.00	26,051.00	37,807.00	-31.09%
Late Payment Processing	5,770.04	4,489.36	39,291.57	34,622.38	13.49%
Returned Check Fees	1,560.00	1,350.00	8,520.00	6,630.00	28.51%
	200,418.54	193,181.11	1,413,597.11	1,370,522.51	3.14%
<b>GENERAL ADMINISTRATION</b>					
Interest Income	(27,598.75)	24,082.43	229,165.38	73,466.90	211.93%
Discounts Earned	12.35	10.30	89.35	71.50	24.97%
Finance Charge	0.00	(1,029.00)	0.00	0.00	0.00%
Unrealized Gain/Loss on Investments	86,067.25	113,092.85	384,736.51	7,274.29	5188.99%
Credit Card Charges	(12,181.84)	(10,925.51)	(93,855.25)	(81,464.44)	15.21%
Service Line Protection	26,677.00	20,096.00	176,813.00	135,086.00	30.89%
Miscellaneous Income	32,624.81	12,054.75	69,361.76	50,831.17	36.46%
	105,600.82	157,381.82	766,310.75	185,265.42	313.63%
<b>ENGINEERING</b>					
Engineering Income	261.00	2,453.00	59,277.86	41,105.80	44.21%
<b>TOTAL OPERATING REVENUES</b>	<b>1,526,035.42</b>	<b>1,381,686.49</b>	<b>11,432,984.37</b>	<b>10,371,533.70</b>	<b>10.23%</b>

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
RESTRICTED INCOME					
Availability Charge - Water	130,658.78	120,119.80	911,428.28	837,752.28	8.79%
Availability Charge - Sewer	136,557.03	116,416.71	953,762.56	820,096.83	16.30%
Water & Sewer Assessments	55,530.43	156,723.29	80,642.15	184,598.87	-56.31%
Interest Income	2,950.90	745.26	16,418.53	3,856.16	325.77%
Demand Charge - Water	10,381.28	11,051.04	72,076.72	70,395.64	2.39%
Demand Charge - Sewer	12,339.50	12,108.25	83,217.80	89,651.00	-7.18%
	348,417.92	417,164.35	2,117,546.04	2,006,350.78	5.54%
TOTAL REVENUES	1,874,453.34	1,798,850.84	13,550,530.41	12,377,884.48	9.47%



GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 1-31-24

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	373,928.46	336,742.37	2,748,051.13	2,482,797.34	10.68%
Salaries & Wages - Overtime	19,879.08	9,855.28	93,942.92	75,238.72	24.86%
FICA Tax Expense	29,389.27	25,863.48	210,405.15	189,365.38	11.11%
Health Insurance	83,572.74	72,900.65	532,849.13	415,876.06	28.13%
Retirement	69,026.01	61,090.87	492,413.03	442,844.49	11.19%
Workman's Compensation	0.00	0.00	27,017.50	28,359.00	-4.73%
Other Payroll Expenses	12,344.74	10,986.90	88,483.18	77,949.06	13.51%
<b>TOTAL PERSONNEL SERVICES</b>	<b>588,140.30</b>	<b>517,439.55</b>	<b>4,193,162.04</b>	<b>3,712,430.05</b>	<b>12.95%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	553.84	553.84	3,984.84	4,153.82	-4.07%
Rents & Leases - Other Equip.	11,661.19	4,424.09	58,433.42	29,816.20	95.98%
Utilities	115,125.79	115,869.95	821,858.90	824,138.43	-0.28%
Sewer Service Charges	60,378.45	31,209.96	244,674.97	239,711.08	2.07%
Telephone & Commun. Lines	29,791.08	12,190.02	99,097.66	79,476.82	24.69%
Insurance - Operations	27,616.36	25,670.06	193,248.36	153,215.85	26.13%
Professional Services - Legal	0.00	0.00	0.00	0.00	0.00%
Professional Services - Consultants	0.00	0.00	0.00	9,122.00	n/a
Professional Services - Other	1,146.60	6,576.94	37,111.57	59,108.35	-37.21%
Employee Uniforms	799.72	1,054.25	12,945.35	10,950.13	18.22%
Service & Maint. Contracts	91,460.17	125,276.45	563,828.76	613,555.88	-8.10%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>338,533.20</b>	<b>322,825.56</b>	<b>2,035,183.83</b>	<b>2,023,248.56</b>	<b>0.59%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	23,156.85	22,332.63	129,821.47	141,091.43	-7.99%
Water Purchased for Resale	51,544.31	30,599.58	283,937.46	265,256.16	7.04%
Auto Supplies	20,321.91	17,108.87	100,725.79	114,188.81	-11.79%
Printing & Office Supplies	5,373.82	4,420.86	38,908.27	36,305.37	7.17%
Lab Treatment Supplies & Mat.	125,538.19	62,862.71	724,957.25	497,762.43	45.64%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>225,935.08</b>	<b>137,324.65</b>	<b>1,278,350.24</b>	<b>1,054,604.20</b>	<b>21.22%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	1,091.67	0.00	24,602.06	24,647.96	-0.19%
Maint & Repair-Facilities	145,017.82	45,554.55	751,840.08	162,196.92	363.54%
Maint & Repair-Equipment	5,444.72	16,569.88	133,569.57	95,990.74	39.15%
Maint & Repair-Vehicles	15,566.79	7,085.95	101,830.43	82,184.87	23.90%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>167,121.00</b>	<b>69,210.38</b>	<b>1,011,842.14</b>	<b>365,020.49</b>	<b>177.20%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	79	77

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	0.00	0.00	11,665.98	659.42	1669.13%
Private Vehicle Expense	856.74	594.95	4,296.45	2,372.63	81.08%
Postage & Delivery	75.45	20,018.32	64,126.42	63,318.82	1.28%
Employee Training	498.00	1,530.49	17,473.69	8,882.73	96.72%
Memberships & Meetings	2,173.53	2,667.48	21,068.99	19,915.54	5.79%
Board Member Per Diem	610.00	380.00	5,444.00	3,265.00	66.74%
Prof. Books & Periodicals	0.00	0.00	0.00	924.74	n/a
Public Information	538.68	678.94	4,266.15	4,499.83	-5.19%
Miscellaneous Expenses	22,514.77	3,269.43	36,063.18	24,793.36	45.45%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>27,267.17</b>	<b>29,139.61</b>	<b>164,404.86</b>	<b>128,632.07</b>	<b>27.81%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	0.00	0.00	61,942.00	26,957.00	129.78%
Operational & Constr. Equip.	82,292.51	0.00	94,563.64	6,013.12	1472.62%
Furniture & Fixtures	0.00	0.00	(2,593.04)	9,306.17	-127.86%
Construction Material	17,465.77	22,332.70	279,844.48	109,758.78	154.96%
District Labor Capitalized	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>99,758.28</b>	<b>22,332.70</b>	<b>433,757.08</b>	<b>152,035.07</b>	<b>185.30%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	260,596.23	265,318.98	1,819,098.95	1,842,671.11	-1.28%
Bad Debts	0.00	0.00	0.00	169.91	n/a
Miscellaneous Other	0.00	0.00	0.00	(18,435.00)	n/a
<b>TOTAL MISCELLANEOUS</b>	<b>260,596.23</b>	<b>265,318.98</b>	<b>1,819,098.95</b>	<b>1,824,406.02</b>	<b>-0.29%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,707,351.26</b>	<b>1,363,591.43</b>	<b>10,935,799.14</b>	<b>9,260,376.46</b>	<b>18.09%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	268,536.48	224,710.14	1,686,792.26	1,546,180.11	9.09%
Transfers from Impact Fee Funds	(16,200.00)	(16,200.00)	(113,400.00)	(114,143.00)	-0.65%
<b>TOTAL DEBT SERVICE</b>	<b>252,336.48</b>	<b>208,510.14</b>	<b>1,573,392.26</b>	<b>1,432,037.11</b>	<b>9.87%</b>
<b>TOTAL EXPENSES</b>	<b>1,959,687.74</b>	<b>1,572,101.57</b>	<b>12,509,191.40</b>	<b>10,692,413.57</b>	<b>16.99%</b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL REVENUE  
FOR PERIOD ENDING 1-31-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	3,147,229.24	3,106,250.00	40,979.24	1.32%
Water Service Connection	208,708.00	177,916.67	30,791.33	17.31%
Meter Placement Charge	1,093.00	2,333.33	(1,240.33)	-53.16%
Backflow Inspection Charge	66,504.83	53,666.67	12,838.16	23.92%
Water DECAP Charge	614,170.00	602,291.67	11,878.33	1.97%
Other Operating Reimb.	166,724.82	64,166.67	102,558.15	159.83%
	<u>4,204,429.89</u>	<u>4,006,625.00</u>	<u>197,804.89</u>	<u>4.94%</u>
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	3,662,017.11	3,613,750.00	48,267.11	1.34%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	67,625.60	35,000.00	32,625.60	93.22%
Sewer Service Inspection	11,683.00	15,750.00	(4,067.00)	-25.82%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	1,204,928.95	1,199,053.33	5,875.62	0.49%
Other Operating Reimb.	43,114.10	46,666.67	(3,552.57)	-7.61%
	<u>4,989,368.76</u>	<u>4,910,220.00</u>	<u>79,148.76</u>	<u>1.61%</u>
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	1,271,361.72	1,225,000.00	46,361.72	3.78%
Service Charge	68,372.82	77,583.33	(9,210.51)	-11.87%
Reconnect Charge	26,051.00	47,833.33	(21,782.33)	-45.54%
Late Payment Processing	39,291.57	32,083.33	7,208.24	22.47%
Returned Check Fees	8,520.00	4,666.67	3,853.33	82.57%
	<u>1,413,597.11</u>	<u>1,387,166.67</u>	<u>26,430.44</u>	<u>1.91%</u>
<b>GENERAL ADMINISTRATION</b>				
Interest Income	229,165.38	298,330.08	(69,164.70)	-23.18%
Discounts Earned	89.35	583.33	(493.98)	-84.68%
Finance Charge	0.00	291.67	(291.67)	n/a
Unrealized Gain/Loss on Investments	384,736.51	0.00	384,736.51	n/a
Credit Card Charges	(93,855.25)	(84,583.33)	(9,271.92)	10.96%
Service Line Protection	176,813.00	136,500.00	40,313.00	29.53%
Miscellaneous Income	69,361.76	65,916.67	3,445.09	5.23%
	<u>766,310.75</u>	<u>417,038.42</u>	<u>349,272.33</u>	<u>83.75%</u>
<b>ENGINEERING</b>				
Engineering Income	59,277.86	53,666.67	5,611.19	10.46%
<b>TOTAL OPERATING REVENUES</b>	<u><u>11,432,984.37</u></u>	<u><u>10,774,716.75</u></u>	<u><u>658,267.62</u></u>	<u><u>6.11%</u></u>

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
RESTRICTED INCOME				
Availability Charge - Water	911,428.28	893,800.83	17,627.45	1.97%
Availability Charge - Sewer	953,762.56	874,482.00	79,280.56	9.07%
Water & Sewer Assessments	80,642.15	233,333.33	(152,691.18)	-65.44%
Interest Income	16,418.53	2,916.67	13,501.86	462.92%
Demand Charge - Water	72,076.72	70,000.00	2,076.72	2.97%
Demand Charge - Sewer	83,217.80	90,416.67	(7,198.87)	-7.96%
	2,117,546.04	2,164,949.50	(47,403.46)	-2.19%
TOTAL REVENUES	13,550,530.41	12,939,666.25	610,864.16	4.72%

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL EXPENSES  
FOR PERIOD ENDING 1-31-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>PERSONNEL SERVICES</b>				
Salaries & Wages - Regular	2,748,051.13	2,869,502.88	121,451.75	4.23%
Salaries & Wages - Overtime	93,942.92	77,884.62	(16,058.30)	-20.62%
FICA Tax Expense	210,405.15	227,692.50	17,287.35	7.59%
Health Insurance	532,849.13	634,860.33	102,011.20	16.07%
Retirement	492,413.03	513,642.12	21,229.09	4.13%
Workman's Compensation	27,017.50	36,750.00	9,732.50	26.48%
Other Payroll Expenses	88,483.18	129,651.67	41,168.49	31.75%
<b>TOTAL PERSONNEL SERVICES</b>	<b>4,193,162.04</b>	<b>4,489,984.12</b>	<b>296,822.08</b>	<b>6.61%</b>
<b>CONTRACTUAL SERVICES</b>				
Rents & Leases - Vehicles	3,984.84	4,200.00	215.16	5.12%
Rents & Leases - Other Equip.	58,433.42	30,387.00	(28,046.42)	-92.30%
Utilities	821,858.90	859,203.92	37,345.02	4.35%
Sewer Service Charges	244,674.97	387,974.42	143,299.45	36.94%
Telephone & Commun. Lines	99,097.66	103,658.33	4,560.67	4.40%
Insurance - Operations	193,248.36	183,750.00	(9,498.36)	-5.17%
Professional Services - Legal	0.00	5,833.33	5,833.33	n/a
Professional Services - Consultants	0.00	0.00	0.00	0.00%
Professional Services - Other	37,111.57	48,781.25	11,669.68	23.92%
Employee Uniforms	12,945.35	13,262.08	316.73	2.39%
Service & Maint. Contracts	563,828.76	608,525.75	44,696.99	7.35%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,035,183.83</b>	<b>2,245,576.08</b>	<b>210,392.25</b>	<b>9.37%</b>
<b>SUPPLIES and MATERIALS</b>				
Operating Supplies & Material	129,821.47	109,239.67	(20,581.80)	-18.84%
Water Purchased for Resale	283,937.46	258,699.00	(25,238.46)	-9.76%
Auto Supplies	100,725.79	143,164.58	42,438.79	29.64%
Printing & Office Supplies	38,908.27	36,561.58	(2,346.69)	-6.42%
Lab Treatment Supplies & Mat.	724,957.25	572,054.58	(152,902.67)	-26.73%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>1,278,350.24</b>	<b>1,119,719.42</b>	<b>(158,630.82)</b>	<b>-14.17%</b>
<b>MAINTENANCE and REPAIR</b>				
Maint & Repair-Bldgs & Ground	24,602.06	49,758.33	25,156.27	50.56%
Maint & Repair-Facilities	751,840.08	668,788.17	(83,051.91)	-12.42%
Maint & Repair-Equipment	133,569.57	71,190.00	(62,379.57)	-87.62%
Maint & Repair-Vehicles	101,830.43	84,774.67	(17,055.76)	-20.12%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>1,011,842.14</b>	<b>874,511.17</b>	<b>(137,330.97)</b>	<b>-15.70%</b>

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>BUSINESS and TRAVEL EXPENSE</b>				
Travel Expense	11,665.98	17,383.33	5,717.35	32.89%
Private Vehicle Expense	4,296.45	4,222.17	(74.28)	-1.76%
Postage & Delivery	64,126.42	63,371.58	(754.84)	-1.19%
Employee Training	17,473.69	29,779.17	12,305.48	41.32%
Memberships & Meetings	21,068.99	19,969.25	(1,099.74)	-5.51%
Board Member Per Diem	5,444.00	5,833.33	389.33	6.67%
Prof. Books & Periodicals	0.00	1,808.33	1,808.33	n/a
Public Information	4,266.15	7,175.00	2,908.85	40.54%
Miscellaneous Expenses	36,063.18	30,910.83	(5,152.35)	-16.67%
<b>TOTAL BUSINESS and TRAVEL EXPENSE</b>	<b>164,404.86</b>	<b>180,453.00</b>	<b>16,048.14</b>	<b>8.89%</b>
<b>CAPITAL OUTLAY</b>				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	61,942.00	175,000.00	113,058.00	64.60%
Operational & Constr. Equip.	94,563.64	156,773.75	62,210.11	39.68%
Furniture & Fixtures	(2,593.04)	23,683.33	26,276.37	110.95%
Construction Material	279,844.48	110,833.33	(169,011.15)	-152.49%
District Labor Capitalized	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>433,757.08</b>	<b>466,290.42</b>	<b>32,533.34</b>	<b>6.98%</b>
<b>MISCELLANEOUS</b>				
Contingency	0.00	173,250.00	173,250.00	n/a
Deprec. & Capital Replacement	1,819,098.95	1,801,345.00	(17,753.95)	-0.99%
Bad Debts	0.00	2,916.67	2,916.67	n/a
Miscellaneous Other	0.00	0.00	0.00	0.00%
<b>TOTAL MISCELLANEOUS</b>	<b>1,819,098.95</b>	<b>1,977,511.67</b>	<b>158,412.72</b>	<b>8.01%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>10,935,799.14</b>	<b>11,354,045.87</b>	<b>418,246.73</b>	<b>3.68%</b>
<b>DEBT SERVICE</b>				
Bond & Interest Payments	1,686,792.26	1,658,035.17	(28,757.09)	-1.73%
Transfers from Impact Fee Funds	(113,400.00)	(113,400.00)	0.00	0.00%
<b>TOTAL DEBT SERVICE</b>	<b>1,573,392.26</b>	<b>1,544,635.17</b>	<b>(28,757.09)</b>	<b>-1.86%</b>
<b>TOTAL EXPENSES</b>	<b>12,509,191.40</b>	<b>12,898,681.03</b>	<b>389,489.63</b>	<b>3.02%</b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	<u>12/31/2023</u>	<u>1/31/2024</u>
<b>NON-RESTRICTED ACCOUNTS</b>		
Operation & Maintenance Account	6,732,762.75	5,836,792.32
Customer Deposits	391,015.73	386,540.73
Cash on Hand	2,100.00	2,100.00
TOTAL NON-RESTRICTED	<u>7,125,878.48</u>	<u>6,225,433.05</u>
<b>RESTRICTED ACCOUNTS</b>		
Plantersville Sewer Assessments	62,102.16	11,059.36
South Causeway Sewer Assessments	421,407.46	442,255.47
North Causeway Sewer Assessments	140,678.12	140,956.76
Apache Water Assessments	24,422.43	25,742.48
Brock Road Sewer Assessments	(7,572.56)	(5,362.00)
Pleasant Hill Water Assessments	600,588.25	618,153.76
Beaumont Drive Water Assessments	78,991.06	79,993.69
Cherokee Drive Water Assessments	61,755.84	63,745.45
Commanche Assessments	8,492.99	10,501.55
Pawleys S. Comm. Sewer Assessments	37,199.02	37,272.70
M.L. King Sewer Assessments	62,965.22	63,089.94
2015 Refund Bond & Int. Redempt. Fund	937,500.26	1,067,810.16
1989 & 98 Refund Bond & Int. Redemp.	263,894.10	293,298.46
2011A SRF Bond & Int. Redemp. Fund	24,217.08	45,417.08
2011B SRF Bond & Int. Redemp. Fund	14,753.38	26,553.38
2020 SRF Bond & Int. Redemp. Fund	34,504.95	50,704.95
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	5,588,470.31	5,420,566.87
Contingency Fund	1,110,000.00	1,110,000.00
Utilities Relocation Fund	1,000,000.00	976,000.00
Rural Line Extension Fund	500,000.00	500,000.00
Reservation Fees	(6,226.20)	(11,585.40)
Good Neighbor Contributions	40,548.16	40,942.37
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	1,787,479.81	1,379,743.06 *
Sewer Impact Fees	3,876,651.05	3,813,126.97 *
TOTAL RESTRICTED	<u>17,344,266.89</u>	<u>16,881,431.06</u>
<b>CONSTRUCTION ACCOUNTS</b>		
No Active Projects	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
<b>TOTAL CASH and SHORT TERM INVESTMENTS</b>	<u><u>24,470,145.37</u></u>	<u><u>23,106,864.11</u></u>

	<u>JANUARY '24</u>	<u>CURRENT YR. FY2024 Y-T-D</u>	<u>LAST YEAR FY2023 Y-T-D</u>
<b>*IMPACT FEES COLLECTED</b>			
Water Impact Fees	32,000.00	265,380.00	259,200.00
Sewer Impact Fees	44,516.00	349,803.20	135,982.80
	<u>76,516.00</u>	<u>615,183.20</u>	<u>395,182.80</u>

**F/Y 2024 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,051	18,214	599	25,864
JULY	7,073	18,208	597	25,878
AUGUST	7,088	18,230	597	25,915
SEPTEMBER	7,102	18,237	598	25,937
OCTOBER	7,101	18,254	597	25,952
NOVEMBER	7,101	18,282	598	25,981
DECEMBER	7,167	18,272	598	26,037
JANUARY	7,188	18,280	597	26,065
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,010	27,815	932	34,757
JULY	6,039	27,862	931	34,832
AUGUST	6,032	27,927	931	34,890
SEPTEMBER	6,143	27,877	926	34,946
OCTOBER	6,133	27,871	923	34,927
NOVEMBER	6,138	27,922	927	34,987
DECEMBER	6,159	27,926	927	35,012
JANUARY	6,217	27,918	923	35,058
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	5,501	23,830	29,331
JULY	5,520	23,855	29,375
AUGUST	5,518	23,872	29,390
SEPTEMBER	5,572	24,038	29,610
OCTOBER	5,568	24,032	29,600
NOVEMBER	5,574	24,057	29,631
DECEMBER	5,585	24,073	29,658
JANUARY	5,588	24,071	29,659
FEBRUARY	-	-	-
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-



## JANUARY 2024 INVESTMENTS

### BANK ACCOUNTS

9,290,380.33	LGIP	5.6104%
2,947,971.36	TD Bank	2.83%
<u>12,065,547.76</u>	TD Bank Investments	1.04 to 2.64%
24,303,899.45		

### BANK of NEW YORK - MELLON TRUST CO.

45,417.08	2011A SRF B&I Redemption
26,553.38	2011B SRF B&I Redemption
50,704.95	2020 SRF B&I Redemption
<u>1,067,810.16</u>	Series 2015 Refund DS Fund
1,190,485.57	

<u>\$25,494,385.02</u>	TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS
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# GOOD NEIGHBOR CONTRIBUTIONS

JANUARY '24      BALANCE      \$40,942.37

	<u>CUSTOMER CONTRIBUTIONS</u>	<u>DISBURSEMENTS TO CUSTOMERS</u>	
F/Y 1992	559.00	0.00	
F/Y 1993	828.00	77.03	
F/Y 1994	1,500.96	345.91	
F/Y 1995	1,818.23	870.73	
F/Y 1996	3,560.00	553.28	
F/Y 1997	5,634.00	2,145.89	
F/Y 1998	8,120.00	5,211.32	
F/Y 1999	8,827.50	4,630.83	
F/Y 2000	11,324.13	13,054.26	
F/Y 2001	11,745.16	7,085.01	
F/Y 2002	10,846.32	17,157.74	
F/Y 2003	10,547.00	8,317.78	
F/Y 2004	10,782.00	11,001.00	
F/Y 2005	10,738.50	12,577.95	
F/Y 2006	10,246.00	13,948.67	
F/Y 2007	11,343.00	17,095.99	
F/Y 2008	10,917.00	12,830.61	
F/Y 2009	20,453.00	13,291.20	
F/Y 2010	12,788.00	18,447.40	
F/Y 2011	13,889.50	11,934.16	
F/Y 2012	15,370.82	7,783.46	
F/Y 2013	13,974.00	4,037.73	
F/Y 2014	15,339.95	8,612.84	
F/Y 2015	13,610.00	8,549.12	
F/Y 2016	12,974.00	9,146.18	
F/Y 2017	12,405.00	6,517.17	
F/Y 2018	11,718.00	5,779.72	
F/Y 2019	10,764.00	6,048.17	
F/Y 2020	11,158.00	12,333.66	
F/Y 2021	9,045.00	22,927.42	
F/Y 2022	8,657.13	13,270.56	
F/Y 2023	8,340.00	12,157.64	
F/Y 2024			<u>REFERRALS/ APPROVED</u>
JULY	675.00	364.79	2 / 4
AUGUST	679.00	253.66	2 / 3
SEPTEMBER	670.00	0.00	2 / 0
OCTOBER	668.00	627.88	2 / 4
NOVEMBER	668.00	497.87	2 / 4
DECEMBER	662.00	257.57	5 / 2
JANUARY	667.00	353.72	4 / 4
FEBRUARY	0.00	0.00	
MARCH	0.00	0.00	
APRIL	0.00	0.00	
MAY	0.00	0.00	
JUNE	0.00	0.00	
F/Y '24 Y-T-D	<u>4,689.00</u>	<u>2,355.49</u>	

## Variance Analysis January-24

### Revenue Variances - Favorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Volume Charge	3,147,229	3,106,250	3,112,532	40,979
Sewer Volume Charge	3,662,017	3,613,750	3,437,198	48,267

The variances for Water and Sewer Volume Charges declined in January. As we move into the winter months, the variances normally turn negative until spring due to seasonal usage.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Other Operating Reimb. - Water	166,725	64,167	65,282	102,558

Other Operating Reimbursements are payments for line extensions and other special installations. In December, a large line extension caused the variance to shift from negative to positive.

### Revenue Variances - Unfavorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water & Sewer Assessments	80,642	233,333	184,599	(152,691)

Water & Sewer Assessments were due on January 15, 2024. The bulk of the annual revenue will be collected in February and March 2024 at which time this variance will turn positive.

## Variance Analysis January-24

### Expense Variances - Unfavorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Salaries & Wages - Overtime	93,943	77,885	75,239	(16,058)

The variance for Salaries & Wages - Overtime includes overtime for emergency repairs. It also includes by-pass pumping for the Salt Marsh Cove project, saving \$76,700 in contractor costs.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Rents & Leases - Other Equip.	58,433	30,387	29,816	(28,046)

Rents & Leases - Other Equip. is normally used heavy equipment for special projects. The District's forklift needed the engine replaced and a forklift was rented while waiting for the repair (completed).

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Purchased for Resale	283,937	258,699	265,256	(25,238)

Water Purchased for Resale is largely the water purchased for Garden City and is thus seasonal. The District has also been purchasing water during peak usage due to the needed Water Plant repairs/upgrade.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Lab Treatment Supplies and Materials	724,957	572,055	497,762	(152,903)

The FY2024 budget for Treatment Chemicals was increased 23% over the FY2023 budget. The variance worsened from (\$43,816) last month.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Maint & Repair-Facilities	751,840	668,788	162,197	(83,052)

Maint & Repair-Facilities has been impacted by emergency repairs. While the District budget anticipates these types of repairs, the costs from year to year vary widely.

## Variance Analysis January-24

### Expense Variances - Unfavorable (cont.)

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Maint & Repair-Equipment	133,570	71,190	95,991	(62,380)
Maint & Repair-Vehicles	101,830	84,775	82,185	(17,056)

The repairs to the forklift account for \$34,000 of the variance for Equipment Repairs. The variance for Vehicle Repairs was (\$13,600) last month.

## Variance Analysis January-24

### Expense Variances - Favorable

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Salaries & Wages	2,748,051	2,869,503	2,482,797	121,452

Salaries and Wages are budgeted based on approved staff positions. Vacancies at the District have created a positive variance. The variance was \$112,780 in December.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Health Insurance	532,849	634,860	415,876	102,011

Like Salaries, the positive variance reflects the vacancy rate during the year.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Sewer Service Charges	244,675	387,974	239,711	143,299

Sewer Service Charges include costs from Grand Strand and the City of Georgetown.

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Auto Supplies	100,726	143,165	114,189	42,439

Vehicle fuel purchases are the main component in this line item. The FY2024 budget was adjusted for estimated fuel costs. The variance reflects fuel costs below the estimated price per gallon.

	January-24	January-23
Number of Cut-offs	36	16
District Terminated Accounts	9	1
Service Line Protection Accounts	4,910	3,802

ADJUSTMENT STATISTICS

ADJUSTMENT TYPE	330	187	157	235	226	188	121	175	121	133	147	166
	\$ 21,512.55	\$ 13,632.18	\$ 13,205.51	\$ 29,419.11	\$ 37,173.01	\$ 43,544.48	\$ 24,615.02	\$ 21,336.57	\$ 18,213.23	\$ 15,567.53	\$ 17,848.48	\$ 24,224.60
	JAN. '24	DEC. '23	NOV. '23	OCT. '23	SEPT. '23	AUGUST '23	JULY '23	JUNE '23	MAY '23	APRIL '23	MARCH '23	FEB. '23
SEWER DEMAND	-	-	-	827.70	-	-	-	-	-	-	305.25	-
# of Adjustments	-	-	-	1	-	-	-	-	-	-	1	-
Average per Adjustment	-	-	-	827.70	-	-	-	-	-	-	305.25	-
WATER DEMAND	-	-	-	579.36	-	-	-	-	-	-	212.52	-
# of Adjustments	-	-	-	1	-	-	-	-	-	-	1	-
Average per Adjustment	-	-	-	579.36	-	-	-	-	-	-	212.52	-
BACKFLOW ADMIN. FEE	-	-	-	-	-	-	-	-	269.76	-	1.23	106.00
# of Adjustments	-	-	-	-	-	-	-	-	4	-	1	1
Average per Adjustment	-	-	-	-	-	-	-	-	67.44	-	1.23	106.00
CUSTOMER CHARGE	-	-	-	-	7.02	-	-	6.84	39.72	-	13.68	12.18
# of Adjustments	-	-	-	-	1	-	-	1	2	-	2	1
Average per Adjustment	-	-	-	-	7.02	-	-	6.84	19.86	-	6.84	12.18
IRRIGATION USE	34.83	34.09	269.72	512.96	633.74	76.57	2,492.64	670.04	830.03	851.65	214.65	515.50
# of Adjustments	3	1	5	4	8	2	3	5	5	3	4	7
Average per Adjustment	11.61	34.09	53.94	128.24	79.22	38.29	830.88	134.01	166.01	283.88	53.66	73.64
SEWER AVAILABILITY	379.01	20.06	10.03	-	98.71	10.03	-	330.14	171.00	292.50	19.00	1,496.50
# of Adjustments	4	1	1	-	4	1	-	2	3	4	2	3
Average per Adjustment	94.75	20.06	10.03	-	24.68	10.03	-	165.07	57.00	73.13	9.50	498.83
SEWER VOLUME CHARGE	14,927.18	9,390.05	9,777.16	21,285.75	29,117.23	31,725.70	16,481.50	16,857.26	13,656.74	9,035.19	12,659.56	15,246.02
# of Adjustments	122	70	63	117	120	113	68	99	68	66	62	78
Average per Adjustment	122.35	134.14	155.19	181.93	242.64	280.76	242.38	170.28	200.83	136.90	204.19	195.46
WATER AVAILABILITY	12.42	12.42	-	-	6.21	-	-	6.05	102.85	2,305.40	18.15	931.70
# of Adjustments	2	1	-	-	1	-	-	1	2	3	3	2
Average per Adjustment	6.21	12.42	-	-	6.21	-	-	6.05	51.43	768.47	6.05	465.85
WATER VOLUME CHARGE	5,746.65	3,715.69	2,653.14	6,135.35	7,047.72	11,699.69	5,621.61	3,413.37	2,880.38	2,903.92	4,046.90	5,916.70
# of Adjustments	137	69	55	95	84	63	44	60	32	44	54	74
Average per Adjustment	41.95	53.85	48.24	64.58	83.90	185.71	127.76	56.89	90.01	66.00	74.94	79.96
PENALTY	406.46	447.87	495.46	77.99	262.38	22.49	19.27	52.87	262.75	18.87	111.54	-
# of Adjustments	60	43	33	17	8	6	6	7	5	9	9	-
Average per Adjustment	6.77	10.42	15.01	4.59	32.80	3.75	3.21	7.55	52.55	2.10	12.39	-
METER TAMPERING	-	-	-	-	-	-	-	-	-	-	-	-
# of Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Average per Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
WATER LINE PROTECTION	2.00	4.00	-	-	-	2.00	-	-	-	-	82.00	-
# of Adjustments	1	1	-	-	-	1	-	-	-	-	4	-
Average per Adjustment	2.00	4.00	-	-	-	2.00	-	-	-	-	20.50	-
SEWER LINE PROTECTION	4.00	8.00	-	-	-	8.00	-	-	-	160.00	164.00	-
# of Adjustments	1	1	-	-	-	2	-	-	-	4	4	-
Average per Adjustment	4.00	8.00	-	-	-	4.00	-	-	-	40.00	41.00	-